



**APPROVED MINUTES  
NASHUA REGIONAL PLANNING COMMISSION  
Executive Committee  
July 18, 2012**

**Present:**

Mike Fimbel  
Janet Langdell, Chair  
Dave Hennessey  
Karin Elmer, Vice-Chair  
Andy Seale, Treasurer  
Kathy Hersh  
Dan Kelley

**Absent:**

Howard Dilworth  
Rick Maddox

**Staff:**

Kerrie Diers, Executive Director  
Tim Roache, Assistant Director

**Others Present :** six unidentified members of the public

**I. Call to Order:**

Langdell called the meeting to order at 5:32 PM.

**II. Minutes:**

The Executive Committee reviewed the June 13, 2012 meeting minutes. Seale motioned to accept the minutes as written. Fimbel seconded the motion. The minutes were approved with Hersh abstaining.

**III. Nominating Committee**

Langdell introduced Dan Kelley. Kelley stated he is a resident of Nashua and serves on the Planning Board. Hersh added that Kelley has been active in efforts to bring passenger rail to Nashua and stated that he will be a great addition to the Executive Committee. Elmer motioned to recommend appoint Dan Kelley to fill the position vacated by Bill Condra, seconded by Hersh. Motioned carried.

**IV. Finances/Budget**

Diers discussed year end finances for NRPC and stated that NRPC expected to end the year in the black. She went on to say that the final numbers will be adjusted after the audit is complete. Diers then reviewed the FY 13 Budget. She stated that there have been minor changes because of the award of community planning grants being awarded to Brookline and Milford. She also discussed the hiring of a new GIS staff person.

Howard Kauffman of Nashua questioned the professional services line item. Seale stated that he is the treasurer and went on to explain that those funds are passed through NRPC to consultants and other agencies. Diers added that budget is approved based on best available information at the time of adoption in June and therefore certain line items need to be adjusted periodically based on grant timing and schedules.



**V. Old/Other Business**

MPO Activities: Roache provided an update on MPO activities. He described the reauthorization of the federal transportation bill, changes to the Metropolitan Transportation Plan update schedule and changes to the air quality designation for the region. There was a brief discussion of the designation of region as an attainment area for ozone. The Executive Committee briefly discussed what this change might mean for the region.

September Meeting Location: Langdell thanked Pelham for their hosting of the June meeting. Fimbel added that he was impressed by Jeff Gowan presentation and thankful for his supportive comments.

Langdell suggested the next meeting be in Milford on September 19.

**VI. Non-Public Session**

At 6:04 PM By a unanimous roll call vote the Executive Committee went into nonpublic session per RSA 91-A:3, II(a) to consider or act upon "the dismissal, promotion, or compensation of any public employee..."

Mike Fimbel - YES  
Janet Langdell - YES  
Dave Hennesey - YES  
Karin Elmer - YES  
Andy Seale - YES  
Kathy Hersh - YES  
Dan Kelley - YES

**VII. Adjourn**

At 8:30 PM By a unanimous roll call vote the Executive Committee voted to seal the minutes of the non-public session and exited nonpublic session.

Mike Fimbel - YES  
Janet Langdell - YES  
Dave Hennesey - YES  
Karin Elmer - YES  
Andy Seale - YES  
Kathy Hersh - YES  
Dan Kelley - YES