



**MINUTES**  
**NASHUA REGIONAL PLANNING COMMISSION**  
**December 19, 2001**

**Members Present:** Marilyn Peterman, Chairman, Amherst  
Frank Bolmarcich, Vice-Chairman, Nashua  
Diane Nilsson, Treasurer, Wilton  
Martin Michaelis, Amherst  
Anne Krantz, Amherst  
Joe Wozniak, Hudson  
Donald White, Hudson  
Pat Jewett, Litchfield  
Andy Prolman, Litchfield  
Jean Weston, Merrimack  
Tony Holevas, Merrimack  
Nelson Disco, Merrimack  
Lee Mayhew, Milford  
Bob Wolf, Mont Vernon  
Kathy Hersh, Nashua  
Brian McCarthy, Nashua  
Becky Ohler, NH DES

**Others Present:** Jeff Taylor, NH OSP

**Staff Present:** Andrew Singelakis  
Mark Archambault  
Julie Cummings  
Ray Guarino  
Betsy Hahn  
Steve Heuchert  
Koren Melfi  
Angie Rapp  
Shirley Vance  
Steve Williams

The Chairman called the meeting to order at 7:05 PM.

**Privilege of the Floor**

There were no members of the public in attendance who wished to speak.

**Approval of Minutes – September 19, 2001**

It was moved by Joe Wozniak, seconded by Bob Wolf:

THAT the minutes of the meeting held on September 19, 2001  
be approved.

The motion carried unanimously.

**Recognition of Outgoing Commissioners**

The Chairman presented framed certificates of appreciation to Roger Hawk, City of Nashua, who has take a position with the City of Concord; Joe Wozniak from Hudson, and Lee Mayhew, who are both retiring from the Commission. Marilyn said that they had all brought so much of themselves to the Commission and the Executive Committee and their knowledge, expertise and dedication will be greatly missed. Joe and Lee also expressed their appreciation to the staff and Commissioners.

**Chairman's Report**

The Chairman indicated that NRPC has hired an Assistant Director/MPO Coordinator, Stephen Williams who will be coming to us from Dubuque, Iowa. He begins in January.

**Nominating Committee Report**

Andrew Singelakis had asked Kathy Hersh as the City of Nashua's Community Development Director to be on the Executive Committee to replace Roger Hawk. It was moved by Lee Mayhew, seconded by Pat Jewett:

THAT Kathy Hersh be added as a member of the Executive Committee.

The motion carried unanimously.

There is still a vacancy on the Executive Committee that needs to be filled. It was suggested that representatives from the Towns of Hudson and Milford be appointed. If anyone was interested, please contact Andrew.

### **Mid Year Budget Revisions**

Andrew said that we are in good shape. Some contracts have been added to the budget approved last June. At the recommendation of our auditor, more staff are billing to the indirect account. After a brief discussion it was moved by Lee Mayhew, seconded by Andy Prolman:

THAT the Mid-Year Budget as presented be approved.

The motion carried unanimously.

### **Presentation by Jeff Taylor, NH Office of State Planning**

Jeff Taylor discussed HB 650-FN regarding master plans. This bill is a result of a Growth Management Study Committee which studied sprawl in the State in which communities desired additional enabling tools to help them address the problem. The bill recognizes several new chapters for master plans. Under the bill, the only required chapters for a master plan would be the vision and the land use sections. Further discussion was held.

Jeff then talked about HB 712. This bill seeks to achieve consistency between state, regional and local plans. The bill falls short of requiring this consistency or mandating a certification of consistency process.

Andrew then discussed HB 512. The bill is in response to the Simonsen v. Derry case, where off-site improvements were deemed to be impact fees, with the implication that communities must have impact fee ordinances in order to negotiate off-site improvements.

The NH Association of Regional Planning Commissions has requested that all RPCs express their opinions on the adoption of the following legislation:

- HB 512 relative to off-site improvements imposed on applicants to a planning board
- HB 650 relative to local master plan requirements
- HB 712 relative to the coordination of state, regional and local planning. With regard to HB712, some regional planning commissions have concerns that the language would require regional planning commissions to adopt regional plans.

Five motions were then presented for Commission consideration.

It was then moved by Diane Nilsson, seconded by Lee Mayhew:

THAT the Nashua Regional Planning Commission support the adoption of HB 512.

The motion carried with Andy Prolman and Becky Ohler abstaining.

It was moved by Don White, seconded by Kathy Hersh:

THAT the Nashua Regional Planning Commission supports the adoption of HB 650.

The motion carried with Andy Prolman and Lee Mayhew opposing and Becky Ohler abstaining.

It was moved by Joe Wozniak, seconded by Frank Bolmarcich:

THAT the Nashua Regional Planning Commission in general supports the spirit and intent behind the adoption of HB 712, but opposes certain language in the bill that could be considered an unfunded mandate.

The motion failed to carry and Becky Ohler abstained.

It was moved by Joe Wozniak, seconded by Lee Mayhew:

THAT the Nashua Regional Planning Commission support the adoption of HB 712 as presently drafted.

The motion carried with Don White opposing and Becky Ohler abstaining.

It was moved by Bob Wolf, seconded by Don White:

THAT the Nashua Regional Planning Commission support the adoption of HB 712 if certain "shall" phrases were changed to "may" to avoid any implication that the legislation would create an unfunded mandate.

The motion carried with Joe Wozniak, Diane Nilsson and Lee Mayhew opposing and Becky Ohler abstaining.

### **Commissioners' Roundtable**

A Commissioner's Roundtable was held. The 20<sup>th</sup> Legislative Forum will take place on Wednesday, February 20, 2002 at Anheuser-Busch in Merrimack. The topic of discussion will be the Main Street Program.

It was then moved by Joe Wozniak, seconded by Bob Wolf:

THAT the meeting be adjourned at 8:45 P.M.

The motion carried unanimously.

Respectfully submitted,

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Andrew Singelakis, Official Recorder