



**Regional Coordinating Council (RCC)  
Meeting Minutes  
10/22/2020**

**Attendees:**

Pat Murphy, Merrimack  
Carol Brooks, SVTC  
James Wilkie, The CareGivers  
Dennie Townsend, SVTC  
Camille Pattison, NTS

Carolyn Mitchell, SVTC  
Henry Harris, Southern NH Services  
Matt Waitkins, NRPC  
Mason Twombly, NRPC

**CALL TO ORDER AND INTRODUCTIONS**

Matt Waitkins opened the meeting at 10:05am asking for a round of introductions.

**REVIEW OF AUGUST 2020 MEETING MINUTES**

Waitkins asked if there were any questions about the August 2020 meeting minutes. Pattison made the motion to approve the draft August 2020 meeting minutes, this was seconded by Brooks. There were none opposed. Townsend mentioned that the June meeting minutes were tabled for the lack of a quorum at the last meeting. The June meeting were tabled until the next meeting.

**LCTP PROJECT PRIORITIZATION**

Waitkins reminded the group of the presentation that Goeman shared regarding prioritization of LCTP Projects. He continued by speaking about the prioritization methods that were. Waitkins then briefly discussed the survey sent out to RCC members to rank projects. Langdell mentioned that SVTC submitted one set of answers for six individuals. He presented the scoring of the projects based on the selected prioritization methods. Highlighting the top projects for impacts, feasibility, and average rating over the categories. Langdell commented that the SVTC felt that the connection between accomplishing or addressing a community need and the project list. She noted looking at the projects based on what need is being met may be a better starting point. Langdell noted that the FISH Volunteer Driver Network ceasing operations has created gaps in service to outside the SVTC region. Brooks noted that having volunteer driver network is very important for people accessing Bedford, Manchester, and Peterborough. Langdell mentioned that she received many calls from Merrimack, Hudson, and Nashua desiring to be connected to Manchester and Burlington, MA. Pattison noted that with the pandemic it will be interesting to see how commuting patterns and requests to access further out locations change. Pattison suggested that keeping the online transportation directory would be more helpful than physically distributing the transportation directory. Langdell mentioned that she does see a benefit in physical copies of the directory for different agencies. Waitkins mentioned that while updating the LCTP many medical facilities said a paper copy would be helpful.

There was further discussion regarding the needs that were identified and how they are represented by the highlighted projects. Waitkins mentioned that the Interregional Transit study is going forward despite the pandemic.

Waitkins explained that priority would be placed on updating and making a user-friendly directory that will be on the NRPC website. He asked what next steps the group thought would be appropriate. Brooks expressed that she would like to see more support for Caregivers and other regional networks that could help to fill gaps left behind by FISH. Mitchell brought up that some senior living and 55 plus communities have transportation for their residents. Langdell mentioned that this is also common for faith communities. Pattison raised the question of how much time NRPC is able to dedicate to moving a project forward, she noted that would be important in moving these projects forward. Waitkins explained that NRPC is definitely willing to dedicate time moving forward however he does not have a specific number of hours. Pattison mentioned that some of the projects do not need to be shepherded along by the group for example NTS capital projects. She recommended selected two or three projects on the list that need to be moved forward by the group or subcommittees noting that the transportation directory was low hanging fruit. Brooks mentioned that she thought developing a volunteer driver network should be prioritized, especially with the recent demise of FISH. Pattison asked if there was one more project that would be focused on. Pattison and Waitkins expressed that working with 2 or 3 human services agencies to identify gaps in service. Wilkie asked what was left of the infrastructure of the FISH network. Langdell explained that little infrastructure existed there main issue was an aging population of volunteer drivers. Waitkins summarized that at this moment we have four projects we have decided to focus on:

1. Update Transportation Directory
2. Look into feasibility of Volunteer Driver Network
3. Working with 2-3 human services to identify gaps
4. Hosting an annual funding workshop

The idea of a technology workshop was discussed in passing but it was decided other groups are more suited to host such events (SCC, DOT).

Waitkins also mentioned the updating of the RCC bylaws. A discussion about why the group only met quarterly came up. The group decided that the third Thursday bimonthly moving forward.

**LOCAL, REGIONAL, STATEWIDE UPDATES**

No other updates were given.

**ADJOURN:**

The meeting adjourned at 11:30am.

**NEXT MEETING:**

THURSDAY, DECEMBER 17 (10:00AM-12:00PM)