


**NRPC APPROVED MINUTES**  
**NRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING**  
**01/14/15**

**Members Present:**

Colleen Mailloux, Town of Amherst  
 Tom Bayrd, Town of Hollis  
 John Cashell, Town of Hudson  
 Tad Putney, Town of Brookline  
 Jason Hoch, Town of Litchfield  
 Kyle Fox, Town of Merrimack

Steve Dookran, City of Nashua  
 Bill Parker, Town of Milford  
 Wayne Husband, City of Nashua Traffic  
 Sarah Marchant, Nashua Community Development  
 Jeff Gowan, Town of Pelham

**Others Present:**

Paul Lockwood, NHDES

**STAFF PRESENT**

Tim Roache, MPO Coordinator  
 Matt Waitkins, Field Data/Transportation Planner  
 Jen Czysz, Senior Regional Planner  
 Karen Baker, Program Assistant

**CALL TO ORDER AND INTRODUCTIONS**

Tim Roache opened the meeting with introductions at 12:06. He informed the group that Executive Director Diers would be departing from the NRPC. He thanked her for all of her help and guidance over the years.

**APPROVAL OF THE MINUTES FROM THE DECEMBER 10, 2014 MEETING**

Roache referred to the minutes of December 10, 2014 included in the agenda packet as Attachment 1 and asked for a motion to approve. Mailloux moved to approve the December 10, 2014 minutes with a second from Parker. All were in favor.

**REVIEW OF THE FY2014 OBLIGATED PROJECT LIST**

Czysz passed around a list of the obligated projects explaining that this is a requirement of MAP 21 and is consistent with the federally funded projects in the TIP and STIP and is to be made available for public review (posted on the NRPC website). Czysz informed the group that DOT would be transitioning to a new database and he pointed out some of the changes and differences from past listings. She added that this would be a good opportunity for us to ask DOT to include certain fields. Roache also said this is a good tool to help gauge investment in the region using worth of roads if we had to rebuild them tomorrow as an example. Roache said comments are welcome over the coming weeks.

**2015-2016 UPWP UPDATE**

Roache explained the Unified Planning Work Program (UPWP) as the report used to define the NRPC charge through DOT and the projects to undertake over the next 2 years. He provided additional details through a power point presentation. He explained that the UPWP is federally required and shows all planning activities regardless of funding; DOT looks at this as a scope. It includes 5 work categories; 100-500, with a focus on MAP 21 planning factors. Roache briefly summarized each section.

- 100-Administration – General; including operations, certifications & performance measure development
- 200-Policy & Planning – Core of the planning process (TYP, TIP, MTP, CM, ITS & Land Use/Environmental Linkage)
- 300-Public Involvement – Coordination w/State & Federal partners: TTAC, MPO Policy & Public Participation
- 400-Plan Support/Data – GIS and Modeling: HPMS Traffic Counts, Census Data/Demographics, Travel Demand Model Development, Road Inventory and Parcel Data

- 500-Technical Assistance – Local, Regional & Statewide Assistance, Programmatic Support, iTraC, Transit, NTS, RCC, SCC, SVTC, Bicycle & Pedestrian, and Corridor Studies/Intersection Analysis

Roach summarized the focus for 2016-2017:

- Planning Efforts on Congestion Management, ITS Update, Locally Coordinated Transit Plan
- Mobility for the Region on East West Travel, North Bridge Summit, Reimagining NH 101A & East Hollis Roundabout
- Quality of Life on Transit Expansion/Coordination, Exit 36S, & Passenger Rail
- System Sustainability/Implementation on TYP Process, Transportation Priorities & TIP Development

Roache asked the group what else would be a focus and asked for input from the group. Cashell asked that the Hudson 2<sup>nd</sup> lane SB on the Sagamore Bridge be kept on the front burner. Roache said if there are corridor issues or big significant projects to let him know. Cashell said the East Hollis Roundabout is also another big one for Hudson. Dookran informed the group of a meeting with the Mayor's office to discuss if the roundabout is the way to go. There was further discussion between Hudson & Nashua TTAC representatives on the potential impacts and solutions regarding quicker traffic volumes of traffic into Hudson with a roundabout.

#### **PROJECT PRIORITIES FOR THE NEXT TEN YEAR PLAN (DISCUSSION)**

Roache talked about project solicitation and prioritization going forward and establishing long and short term transportation priorities for the region; coming up with the top 3 major infrastructure investments for the long term and a prioritized list of federal aid eligible shorter term investments. He suggested a process to do this which included reviewing the existing projects in the TYP & MTP, developing data, soliciting new projects, putting them in the applicable buckets (long-term, Federal aid, & programmatic), then apply scoring criteria to the Federal Aid bucket, develop priority list for the TYP and establish recommendation for long term needs and programmatic projects. Roache gave project examples; Nashua Main St. Redevelopment & Hollis 4 Corners projects and reviewing them, decide whether to remove the projects or keep them and add them to the applicable funding category. He added that he would like the Commission to weigh in on this and make a statement. He added that the Hudson Sidewalk project is not for the TIP because it is a TAP project. Roache said that over the next 2-3 TTAC meetings he would like to go through this prioritization process and said he would looking for volunteers. He asked the group to get together project ideas. He showed the group a draft Google form put together by the MPO's to submit new projects. He asked that a purpose and need be included for all projects submitted and that projects that have been around for a long time be re-submitted. He anticipated the Google form would be out in the next couple of weeks. He added that even though there is a lack of funding, to please submit any new projects.

#### **ELECTRIC VEHICLES IN NEW HAMPSHIRE – NHDES PRESENTATION**

Paul Lockwood provided a presentation on the Electric Cars in NH and the Electric Vehicle Charging Stations Rebate Program. The NHDES is seeking applicants on a first come first serve basis for charging station installation in high priority areas along the corridors of I89, I93, I95, & Rte 16, tourist destinations, town centers and large retail centers. DES will provide \$3,000 per charging station and the application process is easy. Fox asked who pays for the electricity at the charging stations. Lockwood said that it costs about \$3 a charge to fill-up and this will give you about 100 miles. He said it is up to the town and that you can charge folks.

Hoch motioned to adjourn with a second from Mailloux. The meeting adjourned at 1:15 pm.