



**APPROVED MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
July 17, 2013**

Present: Janet Langdell
Tom Young
Dan Kelly
Mike Fimbel
Dave Hennessey, Vice Chair

Absent: Karin Elmer, Chair

Staff: Kerrie Diers, Executive Director

I. Call to Order:

Hennessey called the meeting to order at 5:35 PM.

II. Minutes:

The Executive Committee reviewed the June 19, 2013 meeting minutes. Kelly motioned to accept the minutes, Fimbel seconded the motion. The minutes were approved unanimously.

III. Financials

Diers reviewed the most recent financial information from June 2013. She stated that the balance sheet was in good shape. There were no questions from the Executive Committee. Diers reviewed the profit and loss statement for the year end. The auditors are expected to begin their process later in July. Diers noted that due to the drop in the indirect rate for the year, we can expect a substantial adjustment that we will have to make to the NHDOT billing for the year. Diers estimated this amount to be approximately \$85,000 or more. Langdell made a motion to accept the financials and place on file for audit seconded by Young. The motion was approved unanimously.

IV. Non-public session

Langdell made a motion to enter into nonpublic Session per RSA 91-A:3, II(a) to consider or act upon "the dismissal, promotion, or compensation of any public employee..." seconded by Kelly. Roll call vote:

Hennessey: Yes
Young: Yes
Fimbel: Yes
Kelly: Yes
Langdell: Yes

V. Adjourn

There was a motion to adjourn made by Kelly, second by Young. The meeting adjourned at 7:15.