



**APPROVED**  
**Regional Bicycle Pedestrian Planning Group**  
**Meeting Minutes**  
**6/18/19**

**ATTENDEES:**

Ron Bingham, Goodale's Bike Shop  
Chris Buchanan, Town of Amherst  
Julie Chizmas, City of Nashua  
Simon Corson, Town of Amherst  
Nelson Disco, Town of Merrimack  
Chris Constantino, Town of Milford

Ryan Friedman, NRPC  
Brian Groth, Town of Hudson  
Sabrina Pedersen, NRPC  
Matt Waitkins, NRPC  
Ed van der Veen, Town of Hudson

**CALL TO ORDER AND INTRODUCTIONS**

Waitkins called the meeting to order at 1:05 pm.

**APPROVAL OF THE MINUTES FROM THE MAY 21<sup>ST</sup>, 2019 MEETING**

Waitkins referred to the minutes of May 21<sup>st</sup>, 2019 included in the agenda packet as Attachment 1. He asked if there were any corrections. Chizmas noted that the Taylor Falls Bridge will be adding bike lanes and to remove the bike/ped counting. Disco noted that a hyperlink was missing. Minutes were approved.

**STATEWIDE LEVEL OF BICYCLE TRAFFIC STRESS PROJECT**

Friedman presented about the Statewide Level of Bicycle Traffic Stress Project. The purpose of this project is to improve the bike-ped network planning for MPOs by evaluating the level of traffic stress on roads. The project is based on the Level of Traffic Stress Modeling Guide provided by Plymouth State University in collaboration with NHDOT.

In the next 6 weeks or so, the LTS models will be ground-truthed. Friedman will notify CSAC for comments. Printed maps will be brought to public events (i.e. farmers market). A final LTS model will be confirmed and available for NHDOT to use in their standard base.

- Chizmas asked about bike lanes of zero width. Friedman clarified that these would belong in version 2.
- Carson asked about the data being available and possible performance measure studies. Friedman confirmed that the shapefile will be available and NRPC is already looking into performance measures.
- Groth asked about additional attributes being added to the model. Friedman replied that some features may be too subjective (i.e. lighting) but features like trails will be added.

- Waitkins referred to the Nashua Plan for Health as an example of bridging connectivity islands around schools.
- Chizmas added that it may be beneficial to ground-truth the models during peak hours too.
- Bingham asked about the definition of 'moderate' in LTS 3. Friedman was uncertain about the definition.

#### **BIKE/PED COUNTING PROGRAM**

Friedman presented a list of four categories: streets, crosswalks, sidewalks, and trails. He encouraged CSAC to provide points located in communities not on the map yet. Chizmas noted that a S/TIP project could be added to the map as well.

#### **WORK PLAN DEVELOPMENT**

Waitkins presented about the work plan development. He highlighted two main projects that CSAC may want to focus their attention on:

1. Design guideline booklet
2. Fact sheets about bike-ped activity in the region

Buchanan, Waitkins, and Groth offered to work on the design guideline booklet. Carson may be able to assist in the following month.

#### **LOCAL, REGIONAL, STATEWIDE PROJECT UPDATES**

Chizmas mentioned that Nashua is announcing the opening of the bike-ped bridge to Mine Falls. Waitkins updated the group that their comments have been sent to Alta Planning. Waitkins updated the group about CommuteSmart being halfway completed.

#### **OTHER BUSINESS**

No other business was discussed.

#### **NEXT MEETING**

Waitkins scheduled the next meeting for Tuesday, July 16<sup>th</sup> at 1:00 pm.

#### **ADJOURN**

Waitkins motioned to adjourn with an all-in favor from the committee. The meeting ended at 2:36 pm.