



## Meeting Minutes

### Nashua Regional Solid Waste Management District Meeting

March 20, 2019

---

#### Attendees:

Troy Brown	Town of Litchfield	Jim Solinas	Town of Brookline
Todd Croteau	Town of Hollis	Kate Lafond	NRPC
Joan Cudworth	Town of Hollis	Jay Minkarah	NRPC
Steve Doumas	Town of Merrimack	Cassie Mullen	NRPC
Sally Hyland	City of Nashua	Sabrina Pedersen	NRPC
Rhonda Martin	Town of Pelham	Mason Twombly	NRPC

#### **I. Call to Order**

This meeting was called to order at 10:05 am by Hyland with introductions.

#### **II. Approval of November 28, 2018 Draft Meeting Minutes**

Hyland referred to the draft minutes of November 28, 2018 and asked for comments and if accurate, a motion to approve.

Hyland motioned to approve the minutes of November 28, 2018 with a second from Doumas. The motion was passed with Solinas abstaining.

#### **III. Review 2019 Calendar of Collection Events**

Twombly provided an overview of the collection dates as well as a correction to the flyer. The incorrect date was fixed to November 2<sup>nd</sup>, 2019. The next satellite HHW collection day is August 24<sup>th</sup>, 2019 in Pelham. Twombly plans to schedule a one-on-one meeting to prepare Pelham for the collection event.

#### **IV. Quarterly Financial Report**

Lafond reviewed the Balance Sheet as of March 15, 2019. Total liabilities and equity came to a total of \$269,894.09. Lafond then reviewed the Profit & Loss Sheet of July 1, 2018 through

March 15, 2019. There was a slight increase in HHW dues and slight decrease in HHW fees compared to the previous year. There is an increase in interest income. It was noted that income varies from year to year based on the number of events. Solinas asked about the safest way to explain the rate increase from \$10 to \$15 to participants. Minkarah proposed that NRPC could do the calculations to bring an educational component as to why the rate increases. Solinas mentioned that an educational sign would be helpful. Lafond concluded with the district's expenses from July 1, 2018 through March 15, 2019. NRSWMD is within their spending target; nearly 50% of the funding has been used with just two more events scheduled for the rest of this fiscal year.

#### **V. Banking Proposal**

Lafond stated that it would be in NRSWMD's best interest to move from their TD Bank Money Market account to another option. Bar Harbor Bank has offered 19-month CD's at 2.25% apr and 13-month CD's at 1.75% for NRPC, and Bar Harbor Bank would be able to offer NRSWMD the same rate. Another option for the district would be to invest in the New Hampshire Public Deposit Investment Pool (NHDIP), which currently offers 2.41% on investments. Hyland, Doumas, and Croteau expressed interest in the NHDIP in a quarterly investment. Lafond clarified that there is no transfer fee with the NHDIP.

***Brown motioned to move the \$100,000 from the TD Bank Money Market to the New Hampshire Public Deposit Investment Pool. Cudworth seconded. All were in favor.***

#### **VI. EPA Healthy Communities Grant update**

Twombly shared that a survey was developed to address populations who face barriers to participating in HHW events. Hyland suggested that each community representative should identify minority populations to communicate about the events. The last report was submitted in December 2018. The next report will be submitted in April 2019.

#### **VII. 2019 District Elections**

The District's election for Chair and Treasurer will happen at the June meeting. In addition, the budget will be discussed at this next meeting. The following dates were agreed upon for the 2019 quarterly meetings:

Tuesday, June 11<sup>th</sup> at 10:00 am

Thursday, September 5<sup>th</sup> at 10:00 am

Thursday, December 5<sup>th</sup> at 10:00 am

#### **VIII. NRPC Office move to 30 Temple Street in Nashua**

NRPC will be officially moving from Friday, March 22<sup>nd</sup> to Tuesday, March 26<sup>th</sup>.

**IX. Other Business**

Twombly stated that agenda packets will be given out a week in advance of the 2019 quarterly meetings. Hyland shared that the Environmental Business Council (EBC) will be co-hosting the "Talking Trash" on March 29<sup>th</sup> in Manchester, NH. In addition, NERC will be hosting recycling workshops at UMass Amherst (TBD). Hyland requested that Twombly redistribute the HHW binders to each town, including updates to this year's schedule and evacuation plan. The emergency contact list needs to be verified as well.

***Motion to adjourn came from Hyland with a second from Doumas. The meeting ended at 12:03 pm.***