


**APPROVED MINUTES**  
**NRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING**  
**02/12/14**

**Members Present:**

Sarah Marchant, Town of Amherst  
 Jason Hoch, Town of Litchfield  
 Thomas Bayrd, Town of Hollis  
 John Cashell, Town of Hudson  
 Jeff Gowan, Town of Pelham  
 Kyle Fox, Town of Merrimack  
 Bill Parker, Town of Milford

Elvis Dhima, City of Nashua  
 Stephen Dookran, City of Nashua

**Others Present:**

Paul Lockwood, NH DES  
 Linda Dusenberry, NH DOT,  
 Leigh Levine, FHWA  
 Diane Sheehan, City of Nashua  
 Denise Markow, NHDOT

**STAFF PRESENT**

Tim Roache, MPO Coordinator  
 Julie Chizmas, Transportation Planner

Matt Waitkins, Field Data/Transportation Planner  
 Kerrie Diers, Executive Director

**CALL TO ORDER AND INTRODUCTIONS**

Tim Roache opened the meeting at 12:06 with introductions.

**APPROVAL OF THE MINUTES FROM THE DECEMBER 11, 2013 MEETING**

Roache referred to the minutes of December 11, 2013 included in the agenda packet as Attachment 1 and asked for a motion to approve. Gowan moved to approve the December 11, 2013 minutes with a second from Hoch. The minutes were approved with one abstention.

**Presentation: NHDOT update to The Statewide ITS Architecture**

Denise Markow presented the latest information on the update to the NHDOT Statewide ITS Architecture Plan. The presentation provided an over view of ITS systems and described an ITS architecture. An ITS architecture defines a framework within which an ITS system can be built. It functionally defines what the elements of the system do and the information that is exchanged between them. An ITS architecture is important because it allows integration options to be considered prior to investment in the design and development of the elements of the system. An architecture is functionally oriented and not technology specific, which allows the architecture to remain effective over time. It defines "what" must be done, not "how" it will be done. The functions the system performs remain the same while technology evolves. The presentation provided a complete update on the status of the NHDOT plan.

**UPDATE TO THE REGIONAL ITS ARCHITECTURE**

There was a follow up discussion regarding the regional ITS architecture. Chizmas provided an overview of how the current plan is structured and outlined a framework to update the plan. There was a brief discussion as to the approach and next steps for the update process.

**Ten Year Plan Update**

Roache provided a brief update on the Ten Year Plan. Roache explained that the Highway Subcommittee of the Legislature held public hearings and had asked NHDOT to comb through the Ten Year Plan to identify projects that specifically address safety and maintenance. He also informed the group that the public hearing would be continued and would include discussion of transit funding. Roache encouraged members of the TTAC to submit comments on the Ten Year Plan.

**STAFF AND PROJECT UPDATES**

Roache asked if there were any updates from the communities. Hearing none, Roache asked for a motion to adjourn

Dookran motioned to adjourn with a second from Marchant. The meeting ended at 1:17 pm.