



**APPROVED MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
April 20, 2011**

Present: Mike Fimbel, Chairman
Karin Elmer
Janet Langdell
Kathy Hersh
Peter Baker
Rick Maddox
Howard Dilworth

Absent: Andy Seale

Staff: Kerrie Diers, Executive Director
Tim Roache, Assistant Director

I. Call to Order:

Fimbel called the meeting to order at 6:05 PM.

II. Minutes:

The March 16, 2010 meeting minutes were discussed. Fimbel questioned board assessment #3 listed as a problem area. Diers and Hersh clarified the issue and no changes to the minutes were needed. Elmer motioned to accept the minutes with a second by Hersh. Minutes passed unanimously.

III. Ten Year Plan Recommendation:

Roache reviewed the Ten Year Plan Recommendations letter to NHDOT. He described the transportation planning process that was applied to develop the recommendations. Roache stated that the purpose of the discussion tonight is to seek approval of the recommendation in the letter on behalf to the planning commission. He went on to state that the TTAC had recommended approval of the letter at the April 13 meeting. The Executive Committee discussed the content of the letter. Maddox questioned how the recommendations for Hudson came to be included in the letter. Roache explained the Hudson projects were submitted by town staff. After additional discussion Hersh motioned to approve the letter for submission to NHDOT. Second by Elmer all were in favor with Maddox abstaining.

IV. Proposed By-law Amendment:

The Executive Committee discussed a bylaw amendment proposed by Dilworth. Fimbel stated that he liked the proposal because it kept people fresh on the board. Dilworth explained that the current process allows the loss of good people and institutional knowledge. He added what we have now isn't working and his proposal uses an approach employed by town governments. The Executive committee discussed details of term length, rotating members out, unexcused absence clause. Hersh motioned to recommend the by-law amendment proposed by Dilworth for approval by the full commission. Second by Maddox. Discussion of motion led to Hersh amending the original motion to remove the phrase "at-large" from paragraph 1B. Elmer seconded the amended motion. Fimbel called a vote on the amendment to the original motions. Passed unanimously. Fimbel then called a vote on the original motion as amended which passed unanimously.



V. Committee and Financial Reports

The Executive Committee briefly reviewed the committee and financial reports. Elmer asked for clarification on who Kit Morgan is and which website the Capitol Corridor Planning study scope will be posted. Diers clarified that Kit Morgan is the Administrator of the NHDOT Bureau of Rail and Transit and the website is referring to NHDOT's web site. There were no comments on other reports or financial statements. The March financial statements will be placed on file for audit.

VI. Review of May Agenda

Diers reviewed the items for the May Agenda. Diers asked for the top 3 to 5 problem areas to be emailed in time for the continuation of the Board Assessment discussion at the May meeting. The Executive Committee discussed the time slots allocated to each agenda item and came to consensus that it was a good approach to keep the meetings moving. The agreed that adjustments to the allotted times could be suggested at the beginning of each meeting.

VII. Adjourn

Motioned to adjourn at 7:35 by Elmer second by Baker. Unanimous.