



**NRPC APPROVED MINUTES  
NRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING  
04/14/10**

**Members Present:**

Skip Skoglund, Greenman-Pedersen, Inc  
Steve Dookran, City of Nashua  
Joe Mendola, City of Nashua  
Jean Marie Kennamer, City of Nashua  
Mark Pearson, Town of Milford  
John Cashell, Town of Hudson

Nick Alexander, NH DOT  
Bruce Berry, Town of Amherst  
Dave Lent, Town of Merrimack  
Jeff Babel, Town of Hollis  
Bill Parker, Town of Milford  
Chris Skoglund, NHDES

**Others Present**

Tim Roache, Assistant Director  
Julie Chizmas, Transportation Planner  
Jill Longval, Public Outreach Coordinator

Matt Waitkins, Field Data/Transportation Planner  
Karen M. Baker, Administrative Assistant

**CALL TO ORDER AND INTRODUCTIONS**

Tim Roache opened the meeting at 12:08 with introductions.

**APPROVAL OF THE MINUTES FROM THE MARCH 10TH 2010 MEETING**

Roache referred to the minutes of March 10, 2010 included in the agenda packet as Attachment 1 and asked for a motion to approve. Dookran moved to approve the March 10th, 2010 minutes with a second from Berry. All were in favor and the motion passed.

**2009-2010 CONGESTION MITIGATION AND AIR QUALITY (CMAQ) PROGRAM UPDATE**

Chizmas informed that all the applications were in and the NRPC Region only had 2 applications submitted. Hudson and Milford were the applicants and both were for intersection improvements. Dookran asked about the Nashua's projects. Roache said that nothing ever came together on them and the Exit 36 South project was not eligible.

Chizmas referred to the updated draft CMAQ Criteria included in the agenda packet adding that she modified it based on comments from Skoglund from DES. A motion to accept the criteria and to submit to DOT was required from the TTAC. Parker motioned with a second from Babel. All were in favor and the motion passed.

Roache said he was looking to get 2 people from the TTAC committee and one staff person to score the CMAQ applications since there were only 2 projects. Milford and Hudson TTAC members would obviously not be eligible since they were the applicants to be scored. He added that due to issues with the scoring of TE applications by just staff, he was requesting volunteers from the TTAC. Chizmas informed the group that the applications were due July 12<sup>th</sup>. Lent volunteered to score one of the applications. Chizmas added that she would be scanning both projects and emailing them to the group as an FYI.

Chizmas referred to the Summary of Applications Received by DOT included in the agenda packet and briefly reviewed it with the group.

**LONG RANGE TRANSPORTATION PLAN DISCUSSION**

Roache notified the group that the Long Range Transportation Plan (LRTP) had not been updated in a few years and that NRPC would be doing a minor update and cursory review of the plan. Part of this process would include taking out updated information and updating the project listing. He further explained that the plan runs from 2011 through 2035 and there is nothing beyond 2025 in the plan. Additionally, NRPC would weigh in on which projects are still valid and which ones to put forward for consideration. He asked

the TTAC for feedback on the projects listed in the LRTP. Chizmas provided a map on the big screen of the projects in the region briefly explained the map. She added that some projects were not on the map because she did not know the actual locations of the projects. Roache pointed out that this would be a good opportunity for folks to give their input on this. He added that once you're beyond year 2020, there are only 5 projects listed which Roache reviewed with the group. He informed the group of the progress on the Exit 36 South project and that NRPC, the Nashua Mayor and the Tyngsboro Mayor met recently and have been working on this project. He informed the TTAC of the funding issue associated with the Northern Crossing of the Merrimack River project. Roache said he would be putting out a letter to the BOS, BOA, TC, and PB's to submit projects for consideration and that this would be a great opportunity for them to provide input on projects already included in the LRTP that may never go anywhere. He had an estimated timeline of about a month and a half for folks to get their projects to Roache. He also asked that folks provide the funding source and any potential air quality issues associated with projects. Roache said he hoped to review the projects by September and October for approval. Parker mentioned the Milford 101 West Improvements project as a potential to include in the LRTP. Dookran asked that on the 101A widening project and other similar transit projects that are not moving, if they could be put into the LRTP. Roache said they were ideal candidates. Kennamer suggested a project in discussion about changing Main Street in Nashua and the parking. Roache felt that would happen before 2025. Chizmas concluded by pointing out a few more project assumptions on the map that were included in the LRTP.

### **CONGESTION MANAGEMENT PROCESS**

Chizmas provided a power point presentation to discuss the Congestion Management Process. She started off by informing the group of the process that NRPC was working on with Rockingham RPC and Southern NH RPC. She explained that a CMP is a set of actions that provides for effective management and operation of the transportation system and that Federal law requires that metropolitan regions with more than 200,000 people (known as Transportation Management Areas (TMAs)) maintain a Congestion Management Process (CMP) and use it to improve transportation planning and decision making. She continued by telling the group that process is used to identify congested locations, determine causes of congestion, develop evaluate potential alternative congestion mitigation strategies, track and evaluate the impact of previously implemented congestion management strategies, prioritize projects for the TIP, and provide information for environmental analyses. She concluded by identifying the 8 Steps when developing a CMP:

1. Develop Regional Operations Objectives
2. Define Area of Application
3. Define System
4. Develop Performance Measures
5. Develop Performance Monitoring Plan
6. Identify and Evaluation of Strategies
7. Implementation and Management
8. Monitor Strategy Effectiveness

### **SMART COMMUTE WEEK**

Longval provided a summary of Smart Commute Week which takes place from May 15<sup>th</sup> through May 21<sup>st</sup> which is a national movement held in conjunction with Bike-to-Work Week and is also referred to as Green Commute Week. The goal of Smart Commute Week is to promote alternative ways of getting to work and around town for example; walking, biking, carpooling, vanpooling, public transportation; anything except riding in a car by yourself. There will be events with employers and their employees as well as a kick off event in Milford on the 15<sup>th</sup> and a culmination on the 21<sup>st</sup> in front of City Hall in Nashua. For complete details please visit [www.nashuarpc.org/smartcommute](http://www.nashuarpc.org/smartcommute).

Dookran motioned to adjourn with a second from Parker. The meeting adjourned at **12:55pm**.