



## MINUTES

# NRPC TRANSPORTATION TECHNICAL ADVISORY COMMITTEE MEETING 11/15/06

### Members Present:

Nancy Mayville, NHDOT  
Steve Laurin, Town of Merrimack  
Steve Dookran, City of Nashua  
Bob Jeniski, Nashua Transit System, General Manager  
Roger Houston, City of Nashua Community Development  
Jeff Gowan, Pelham Planning Department  
Jean Marie Kennamer, City of Nashua  
Joe Mendola, City of Nashua

### Others Present:

Tim Roache, NRPC Principal Transportation Planner  
Camille Pattison, NRPC iTRAC Program Manager  
Ryan Friedman, GIS Planner  
Matt Waitkins, NRPC Transportation Planner  
Steve Wagner, NRPC Litchfield/Wilton Circuit Rider  
Karen M. Baker, Administrative Assistant  
Stephen Williams, NRPC Executive Director

**Meeting Opened and Review of Minutes:** Steve Williams opened the meeting at 12:07 pm by introducing Tim Roache, who came to us from the Strafford Regional Planning Commission and that he would be taking over the transportation program. He also informed the group of Camille's new transition to the head of the iTRAC program and proceeded to ask the group to introduce themselves for Tim's benefit.

Tim welcomed everyone and started off with approval of the minutes of September 20<sup>th</sup>. Bob Jeniski made a motion to accept the minutes and Roger Houston seconded. All were in favor and the motion was passed.

Next, Tim passed around the proposed 2007 TTAC meeting schedule. The proposed meeting schedule consisted of bi-monthly meetings beginning in January 2007. Tim asked for conflicts and there were none. There was a consensus agreement on the proposed schedule. Tim stated that the 2007 schedule will be mailed with a December notice of meeting cancellation.

Tim moved onto #4 of the Agenda by giving a brief summary of the intent of the Locally Coordinated Transportation Plan and explained its need to be in place by January of 2007. He informed the group of the LCTP Committee who were still reviewing the plan but gave their endorsement of the plan on November 14<sup>th</sup>.

Camille gave the group a little more detail of the requirements of the process, the goal of the plan, reasons for implementing the measures required, and guidelines that were used to develop the plan (United We Ride). She also informed the group of who was involved, how the list was generated, surveys sent with % returned, how many meetings were held, and potential funding available once the plan is in place. She added that the plan would be presented to the Commission for approval on December 20<sup>th</sup>. For more detailed information or to download the Locally Coordinated Transportation Plan, go to [www.nashuarpc.org/lctp](http://www.nashuarpc.org/lctp).

Roger felt there was an issue with the census data provided which was from 2000 and that a lot has changed in 5 years. He asked when they might expect the 2012 data and questioned whether there were any firms that have updated census data. Jean Marie said that the United Way should be contacted. Roger also commented on the People in Poverty Map and it is all in Nashua.



Camille asked that all comments be in by November 21<sup>st</sup> with an ultimate deadline of December 1<sup>st</sup>. Hard copies of the report were being sent out on the December 13<sup>th</sup>. In addition, she would need endorsement from TTAC to recommend the LCTP to the Commission. Steve Williams informed the group of who the plan was originally sent to (BOS, Aldermen, Town Council, PB's, NRPC Commission, and Town Planners).

Jeff Gowan questioned Pelham's involvement in the State Plan since they were in another transit region. He also commented on the how interesting it was that the elderly housing tracks followed the highway. In addition, he was surprised to see that Wilton had a disability rate of 50% on the Disability Graphic Map. Ryan explained that the questions that are put out by the census are very open ended (see page 20 of LCTP for definitions).

Roger Houston suggested that perhaps the TTAC could approve the plan at this meeting.

Tim asked if the TTAC was interested in taking action to approve the plan or table action until next month. Roger Houston motioned for approval subject to no significant comments to recommend the plan to the commission and Jean Marie Kennamer seconded. All were in favor and the motion was passed.

Ryan went over #5 of the agenda. He explained that NRPC was the first RPC in the state to take on development of a safety plan. He gave a brief summary after handing out copies of the Regional Safety Plan Draft Scope of Work. Below are some of the key points discussed:

- Identify stakeholders – 1 person from every town (safety officials)
- Identified crash points based on accident data (see map included in handout)
- Will check accuracy of data with DOT
- Deaths not listed, just pedestrian injuries
- Use accident per vehicle mile traveled to determine number of accidents
- Meetings for input from stakeholders (priorities, areas of concern, areas to further analyze)
- NRPC data collection (TMC, speed determinations, pavement condition analysis, vehicle counts).
- Recommendations to stakeholders based on results shown, then write report

Some suggestions, comments, and questions followed Ryan's presentation. Steve Dookran recognized the fatality spike in 2004 and asked if there were numbers for 2005 and if they went down. Ryan said it was unknown. He also asked about doing some correlations to driver habits and education. Tim said they may incorporate additional information into the plan, but there was not enough time and resources for driver education.

Nancy Mayville from the DOT referred to NHI and T-Squared (Technology Transportation Center) and the Road Safety Class that looks at projects and plans in process and the hopes of making it a top priority to educate folks to work with the State Highway Safety Plan.

Steve Williams brought up a federal grant that was being sought for additional transportation funds for CTAP and the I-93 project which involves working with regional commissions in the southern NH area to start working with on safety.

Tim said he would keep everyone posted regarding the Regional Safety Plan saying that the contract runs through September 30, 2007. Interested parties to be stakeholders should contact Ryan or Tim. He reminded the group that the December TTAC meeting was canceled and to watch for notices and the 2007 TTAC schedule.

**The next meeting is scheduled for January 24<sup>th</sup>, 2007 at 12:00 PM in the NRPC Conference Room.**