



## Locally Coordinated Meeting Minutes

06-01-06

### Attendees:

Mark Sousa  
Lori Lorman  
Kristi Gillette  
Jenn Reale

Camille Pattison  
Sheila O'Riordan  
Matt Waitkins  
Bernie Yacobucci

The meeting began at 1:05.

Ms. Pattison reviewed the timeline for finishing the Locally Coordinated Transit Plan.

Some discussion revolved around where the public meetings should be held.

Mr. Waitkins distributed a draft list of approximately 60 organizations of potential stakeholders. The group reviewed the potential stakeholder list and updated the contact names, phone numbers. The group also identified the organizations which no longer existed or were reforming and identified additional stakeholder which should be included.

The group discussed various avenues to announce the formation of the stakeholders group. Some of the possible avenues included posting it on Nashua Regional Planning Commission's web site, newspaper ads, public access channel, and phone calling. The group also decided that once a stakeholder list had been finalized a mailing packet would be mailed to each organization. The packet would contain a description of why the plan would be written and description of the eligible programs which would be contained in the plan.

Mr. Waitkins distributed a draft stakeholder survey to the group. The group reviewed the survey and Ms. O'Riordan volunteered to help develop it further.

The group wanted clarification from the State regarding the Coordinated Transportation Planning Process. Some of the questions which arose included:

- What type of recommended goals should be in the final plan?
- Can all 12 towns in the NRPC region be included in the Locally Coordinated Transportation Plan instead of 9 which is in the statewide plan?
- Should the plan have general projects or be project specific.

Next meeting was set for June 22, 2006.

**Meeting adjourned at 2:47.**