

## **SECTION 1—INTRODUCTION**

One of the most important roles of local government is to provide adequate community facilities and services to its residents and businesses. The community's vision and its overall quality of life are often tied to the availability and quality of these facilities and services. Communities must balance the competing demands of maintaining existing facilities and constructing new facilities as well as considering the impact of population and economic growth on these facilities. The goal of this chapter is to examine the capacity and adequacy of Brookline's existing facilities and services and to identify needed improvements for the future.

Section 2 of the Community Facilities chapter examines Brookline's emergency facilities and services, including ambulance, fire, police, and emergency management. Section 3 addresses the Town's non-emergency facilities, including the Town Offices, Public Library, Brookline Chapel, Brusck Hall, and Annex. Section 4 examines non-emergency services and Section 5 focuses on recreation facilities. Sections 6 and 7 address the Brookline School District and the Hollis Brookline Cooperative School District. Finally, Section 8 concludes with input, goals, and recommendations.

### *Brookline's Facilities Study Committee*

A significant amount of research into Brookline's community facilities needs has already been accomplished by the Town's Facilities Study Committee. In 2009, the Brookline Board of Selectmen tasked the Facilities Study Committee with investigating the space needs of the Town's government buildings as Brookline's population grows to 10,000. The Committee concluded that several Town departments have already reached capacity at their present locations. Changing service and technology requirements were also considered, as was the need for additional personnel in the future. In almost every building and department, the Committee found a need for improved storage space. The Committee therefore recommended that all facility expansion plans should provide sufficient short and long term space for equipment, active and archival storage, and for expanding technology and service requirements. The Committee ultimately recommended that the Town take the following actions at the earliest feasible time:

1. Complete the Safety Complex by constructing the Police facility.
2. Immediately thereafter, expand the current Town Hall services into the vacated space.
3. Exercise the option to purchase the 23 Main Street property (available 2010-2012).
4. Build a new Library facility on the 23 Main Street property.
5. Develop a plan for moving towards an eventual Public Works Department.
6. Evaluate the Town's long-term needs for additional ball parks and other sports venues.

The 2011 Facilities Study Committee has been tasked with addressing the first action described above and is doing so as of this writing.

## **SECTION 2—EMERGENCY FACILITIES AND SERVICES**

### **2.1 ~ Brookline Ambulance Service**

Personnel

Brookline has an Ambulance Director and a volunteer ambulance service. There is a concern that as Brookline’s population ages it will become increasingly difficult to find new volunteers. This may result in the need to add more full time personnel.

Activity

*Number of Calls*

<b>Year</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>	<b>2010</b>
<b># calls</b>	337	309	346	333	363

The Brookline Ambulance service has a mutual aid agreement to provide service to the Town of Mason.

Facility & Space Needs

At Town Meeting 2003, voters approved a warrant article creating the Brookline Safety Complex. The first phase of the project is complete and the Ambulance Department moved into the new building in spring 2004. The Brookline Safety Complex is currently 4,758 ft<sup>2</sup> and 1.5 stories. The 2007-2008 Facilities Study Committee recommended that the Town add two bunkrooms for male and female volunteers, paid personnel when required, and residents during emergencies. The Committee also recommended completing security and restroom upgrades so that the Ambulance training room could be used as a public meeting space. With the addition of a bunkroom, the Ambulance facility is considered adequate to serve Brookline until build-out.

Equipment

The scheduled rotation for ambulances is being reduced from 10 years to a staggered schedule of 5-6 years per ambulance. According to the 2010-2015 Capital Improvements Plan (CIP), in FY2014 the oldest ambulance will be 9 years old and will need to be replaced.

In 2007, the Ambulance Service received 13 portable radios for the Attendants and 2 mobile radios for the ambulances through the State from Homeland Security funding.

At Town Meeting 2009, voters approved the purchase of a new 2009 AEV/Ford Ambulance, which was funded through a Capital Reserve Account. The ambulance was delivered and put into service in October of 2009. A new stretcher and stair chair were also purchased in 2009 with donations from the Ambulance Trust Fund.

In 2010, Brookline Ambulance and Emergency Management purchased a 2005 Dodge Durango with 48,000 miles for \$10,000. This vehicle is used for traveling and tasks. Voters approved the \$10,000 expenditure at the 2010 Town Meeting.

Budget

*Appropriations for Brookline Ambulance Service*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$162,006	\$10,197	\$172,203	\$158,004	\$14,199
<b>2009</b>	\$147,592	\$9,808	\$157,400	\$147,561	\$9,839
<b>2008</b>	\$146,053	\$9,030	\$155,083	\$142,263	\$12,820
<b>2007</b>	\$142,685	\$9,704	\$152,389	\$142,101	\$10,288
<b>2006</b>	\$186,086	\$37,217	\$223,303	\$185,239	\$38,064

*Brookline Ambulance Service Details for Expenditures for 2010 and Proposed for 2011*

Ambulance Service	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
<b>REVENUE</b>			
Town of Mason & misc.	\$10,012	\$10,197	\$10,513
<b>Total Revenues</b>	<b>\$10,012</b>	<b>\$10,197</b>	<b>\$10,513</b>
<b>EXPENSES</b>			
<i>Volunteers:</i>			
Medical Supplies	\$5,500	\$5,910	\$5,500
Office Supplies	\$950	\$741	\$950
Training	\$15,435	\$11,902	\$6,100
New Equipment	\$5,000	\$3,946	\$5,000
Medical	\$1,464	\$598	\$1,524
<i>Ambulance:</i>			
Gas & Diesel	\$4,547	\$4,127	\$4,488
Oil & Maintenance	\$1,880	\$1,891	\$2,360
Equipment Maintenance	\$3,950	\$3,787	\$3,950
Oxygen	\$800	\$745	\$800
New Equipment	\$1,900	\$1,378	\$1,800
Communications	\$3,200	\$3,617	\$3,608
<i>Paid Attendants:</i>			
Salaries	\$114,279	\$116,611	\$112,200
Uniforms	\$700	\$835	\$700
Training	\$2,100	\$1,786	\$2,100
Medical	\$1	\$0	\$1
Miscellaneous	\$300	\$130	\$300
<b>Total Expenses</b>	<b>\$162,006</b>	<b>\$158,004</b>	<b>\$151,381</b>
<b>Net Tax Appropriation</b>	<b>\$151,994</b>	<b>\$147,807</b>	<b>\$140,868</b>

**2.2 ~ Brookline Fire Department**

Personnel

The Brookline Fire Department is a volunteer organization that has been serving Brookline since 1862. It is currently comprised of one Chief, three Assistant Chiefs (one is also a full time fire inspector), two Captains, and six Lieutenants.

There is a concern that as Brookline’s population ages it will become increasingly difficult to find new volunteers. This may result in the need to add more full time personnel.

Activity

Year	2006	2007	2008	2009	2010
# calls	170	271	198	264	221

In addition to responding to emergency calls, the Fire Department also conducts fire inspections of commercial, residential, and municipal buildings and schools.

Facility & Space Needs

The Brookline Fire Station is two stories and occupies 5,952 ft<sup>2</sup>. It is considered adequate to serve the Town into the future, even if additional full-time employees are brought on. The second floor of the Fire Station includes kitchen space, restrooms, and an 80-person meeting room.

Equipment

The Brookline Fire Department currently employs the following apparatus:

- 5 Rescue 1—a 2001 KME Renegade rescue/pumper, equipped with 1,000 gallons of water and a 1,500 GPM pump.
- 5 Engine 2—a 1995 KME pumper with 1,000 gallons of water and a 1,250 GMP pump with a foam injector.
- 5 Engine 3—a 1988 KME tanker/pumper with 2,500 gallons of water and a 1,250 GPM pump.
- 5 Engine 4—a 1984 GMC/Farrara hose wagon with a 1,000 GPM pump and 3,000 feet of 4 inch hose.
- Tanker 1
- 5 Forestry 1—a 1969 4x4 Chevrolet ¾ pickup with a custom utility bed.
- Utility 1
- Utility 2—a 2009 Kawasaki Mule with seating for 2-4 people. It can be configured to carry 50 gallons of water and forestry tools for brush fires or reconfigured to carry a Stokes Basket for off-highway rescues.
- 5 Boat 1—an inflatable boat with a 15 HP outboard engine.

In 2005, the Brookline Fire Department received a \$25,186 Fire Act grant. The money was awarded to the Town in 2006 and was used to purchase pagers, portable radios, night hitch boots, helmets, and a new base station.

In 2006, the Fire Department Association purchased a hose tester with money from its annual fundraisers.

In 2007, the Fire Department received a \$6,650 grant from Assistance for Firefighters, which was used to purchase a Mobile Cascade filling station to refill air tanks. The Department also received a \$1,000 grant from Walmart in Amherst, NH to purchase two Rescue Life Nets. These nets are stretched across the dashboard of a car after an accident to keep air bags contained and away from the occupants and rescue personnel. In 2007, the Town also purchased a new Tanker/Forestry truck to replace its 1979 engine.

In 2008, the Fire Department received a grant for \$100,852 to purchase a new breathing apparatus for the firefighters.

The 2010-2015 CIP rates the establishment of a \$100,000 Capital Reserve Fund as “necessary.” This fund would help offset the cost of scheduled vehicle replacements. At Town Meeting 2010 voters approved the establishment of the Fire Equipment Capital Fund.

At Town Meeting 2011, voters elected to spend the money that was in the capital reserve fund to make the first payment on the lease purchase of a new fire truck to replace Engine 3, which is 22 years old. The new Engine 3 is due to arrive in the fall of 2011.

Budget

*Appropriations for Brookline Fire Department*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$231,531	\$17,521	\$249,052	\$228,736	\$20,316
<b>2009</b>	\$229,170	\$4,541	\$233,711	\$223,288	\$10,423
<b>2008</b>	\$227,389	\$111,572	\$338,961	\$330,113	\$8,848
<b>2007</b>	\$206,268	\$14,004	\$220,272	\$215,357	\$4,915
<b>2006</b>	\$148,743	\$29,272	\$178,015	\$173,546	\$4,469

*Brookline Fire Department Details for Expenditures for 2010 and Proposed for 2011*

Fire Department	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
<b>REVENUE</b>			

Grants	\$2,000	\$10,550	\$1,200
Miscellaneous	\$0	\$6,971	\$0
<b>Total Revenues</b>	<b>\$2,000</b>	<b>\$17,521</b>	<b>\$1,200</b>
<b>EXPENSES</b>			
Gas & Diesel	\$6,103	\$4,471	\$4,784
Oil & Maintenance	\$13,375	\$22,997	\$13,725
Salaries—Firefighters	\$26,000	\$21,233	\$26,600
Salaries—Full Time & Clerical	\$65,500	\$64,193	\$71,703
Salaries—Custodial	\$5,200	\$5,200	\$5,200
Training	\$3,630	\$3,164	\$6,170
Oxygen & Chemicals	\$4,100	\$3,159	\$4,100
Radio Repairs	\$7,200	\$6,559	\$5,700
New Equipment	\$3,950	\$3,787	\$3,950
Oxygen	\$800	\$745	\$800
New Equipment	\$20,625	\$17,590	\$20,275
Administrative	\$11,818	\$12,889	\$11,828
Fire Pond Maintenance	\$8,000	\$7,707	\$8,000
Forest Fires	\$5,200	\$4,373	\$3,600
Medical	\$5,300	\$6,361	\$7,905
Communications	\$3,635	\$3,040	\$3,015
Fire Truck, 5 <sup>th</sup> Lease Payment of 5	\$45,845	\$45,845	\$0
<b>Total Expenses</b>	<b>\$231,531</b>	<b>\$228,736</b>	<b>\$192,605</b>
<b>Net Tax Appropriation</b>	<b>\$229,531</b>	<b>\$211,215</b>	<b>\$191,405</b>

**2.3 ~ Brookline Police Department**

Personnel

The Brookline Police Department roster includes a Chief of Police, Administrative Assistant to the Chief of Police, Sergeant, four Master Patrolmen, two Patrolmen, and an Administrative Assistant.

Activity

The Brookline Police Department responds to a wide range of calls for service, traffic enforcement, and investigations. The Department also performs a variety of tasks geared towards crime prevention, community policing, and aggressive patrols. The Police Department works with youth and young adults in the schools through programs such as Drug Abuse Resistance and Education (D.A.R.E).

Year	2006	2007	2008	2009	2010
<b>Criminal</b>	449	564	943	598	475

<b>Activity</b>					
<b>Non-criminal</b>	2,141	2,273	2,781	2,789	1,669
<b>Motor Vehicle</b>	3,038	2,205	2,915	2,815	1,828

Facility & Space Needs

The current Brookline Police Department is 1,400 ft<sup>2</sup> and occupies roughly three quarters of the basement of Brookline Town Hall. This facility includes offices for the Chief and Sergeant, a conference room, two secured holding areas, a booking room, a secured evidence room, a small closet, a small kitchen, a ¾ bathroom, and a larger office area. Bulky Police Department property, unclaimed items, and the speed trailer are stored at the Annex. Kennel space is provided by the Town of Hollis when needed and is considered an adequate arrangement for the future.

The 2004 Brookline Safety Complex project (approved at Town Meeting 2003) included plans for a second phase of construction to build a 5,805 ft<sup>2</sup> addition to house the Police Department. This would allow the Police Department to move out of its current location in Town Hall and would free that space for other departments. The proposed Safety Complex addition would include separate evidence and records rooms, interview and training rooms, adult and juvenile secure rooms, a sally port for secure prisoner transfers, and separate office space for the Chief, Sergeant, and secretary.

In 2007/2008 a new Facilities Study Committee was charged with developing a plan for the Police Department addition at the Safety Complex. The Committee began by conducting an assessment of the Police Department’s current facility and reviewed earlier studies and plans related to the Department’s expansion. The Committee also researched Police Department building projects in other towns. The Committee ultimately confirmed that the current Police Department facility within Town Hall is inadequate for the Town’s current and future needs and presents serious safety and liability concerns. Furthermore, there is no possibility for expansion at this location. Based on these findings, the Facilities Study Committee hired “the Architects” of Manchester, NH to design the addition and Eckman Construction to provide construction management for the project. The Committee recommended a Warrant Article for the expansion of the Safety Complex to include space for the Brookline Police Department. The Warrant Article was presented at 2008 Town Meeting and did not pass.

Equipment

The Brookline Police Department typically replaces its marked cruisers when they reach 100,000 miles, at which point they are rotated out of active patrol duty and are used as unmarked or Chief’s cars. This means that marked cruisers are typically replaced every 3 years and unmarked cruisers every 5 years, or when the vehicle has excessive mileage or is rendered unusable.

Budget

*Appropriations for Brookline Police Department*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$676,739	\$106,980	\$783,719	\$693,894	\$89,825
<b>2009</b>	\$678,112	\$152,088	\$830,200	\$719,708	\$110,492
<b>2008</b>	\$644,697	\$68,310	\$713,007	\$637,113	\$75,874
<b>2007</b>	\$634,680	\$36,622	\$671,302	\$600,057	\$71,245
<b>2006</b>	\$577,918	\$57,570	\$635,488	\$568,112	\$67,376

*Brookline Police Department Details for Expenditures for 2010 and Proposed for 2011*

Police Department	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
<b>REVENUE</b>			
Administrative	\$10,000	\$42,607	\$10,000
Miscellaneous	\$55,000	\$64,373	\$46,465
<b>Total Revenues</b>	<b>\$65,000</b>	<b>\$106,980</b>	<b>\$56,465</b>
<b>EXPENSES</b>			
Salaries	\$462,584	\$492,712	\$476,212
Salaries—Overtime	\$60,000	\$90,310	\$55,000
Salaries—Private Detail	\$55,000	\$35,609	\$45,000
Gas	\$24,960	\$20,715	\$24,960
Vehicle Operations	\$15,000	\$15,928	\$15,000
Administration	\$19,900	\$14,400	\$19,000
Ammunition/Firearms Training	\$10,000	\$1,509	\$9,800
Communications	\$7,344	\$6,991	\$7,500
Uniforms	\$11,450	\$10,988	\$9,100
New Equipment	\$2,200	\$1,318	\$1,900
Equipment Repair	\$2,000	\$1,350	\$2,000
Medical	\$1,300	\$261	\$1,300
DARE Program	\$2,000	\$1,803	\$2,000
Grant Funded Programs	\$1,000	\$0	\$1,000
School Crossing Guard	\$1	\$0	\$1
Tuition Reimbursement	\$2,000	\$0	\$2,000
<b>Total Expenses</b>	<b>\$676,739</b>	<b>\$693,894</b>	<b>\$671,773</b>
<b>Net Tax Appropriation</b>	<b>\$611,739</b>	<b>\$586,914</b>	<b>\$615,308</b>

## 2.4 ~ Emergency Management

### Personnel

In 2007, Wes Whittier, Emergency Management Director, organized a group of citizen volunteers to form the Brookline Emergency Response Team (BERT) for the purpose of staffing shelters and assisting other Town Departments during town-wide emergencies.

Activity

Brookline Emergency Management is responsible for responding to Town-wide disaster situations and health emergencies. Emergency Management also works with Brookline’s schools and other Town Emergency Services to conduct evacuation drills and prepare lockdown procedures.

In 2008, Emergency Management along with Police, Fire, and Ambulance assisted Brookline citizens during the December ice storm. This storm left many households without power for over a week and caused widespread damage to trees and power lines.

In 2010, Emergency Management partnered with the Police Department, Ambulance Service, and the Brookline Emergency Response Team to hold a Medication Collection Day as part of the Drug Enforcement Administration’s National Take Back Initiative.

Facility & Space Needs

Emergency Management operates out of the Brookline Safety Complex, which is discussed in Section 2.1 Brookline Ambulance Service, above.

Equipment

In 2009, Emergency Management completed a VHF radio upgrade project to improve radio communications and decrease the number of dead spots in Brookline.

In 2010, Emergency Management began using CodeRED Emergency Notification System, an ultra-high speed telephone communication service for emergency notifications and the distribution of town-wide preparedness material. CodeRED allows local Public Safety Officials to telephone all or targeted areas of Brookline in case of an emergency situation such as an evacuation, hazardous materials incident, missing person, or winter storm. The system can dial the entire Town within a few minutes and deliver a local pre-recorded message that describes the situation and provides any instructions requiring immediate action.

Budget

*Appropriations for Brookline Emergency Management*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
2010	\$17,134	\$0	\$17,134	\$16,097	\$1,037
2009	\$13,258	\$0	\$13,258	\$12,982	\$276

<b>2008</b>	\$12,979	\$0	\$12,979	\$13,838	(-\$859)
<b>2007</b>	\$12,059	\$0	\$12,059	\$11,589	\$470
<b>2006</b>	\$11,364	\$2,500	\$13,864	\$11,183	\$2,681

*Brookline Emergency Management Details for Expenditures for 2010 and Proposed for 2011*

<b>Emergency Management</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>EXPENSES</b>			
Clerical	\$10,452	\$10,452	\$10,661
Office Supplies	\$400	\$313	\$250
Books & Training Materials	\$175	\$0	\$175
Gas & Vehicle Maintenance	\$600	\$598	\$600
Conferences & Trainings	\$175	\$0	\$175
Equipment & Maintenance	\$1,275	\$680	\$1,250
Communications	\$4,075	\$4,054	\$455
<b>Total Expenses</b>	<b>\$17,134</b>	<b>\$16,097</b>	<b>\$13,566</b>
<b>Net Tax Appropriation</b>	<b>\$17,134</b>	<b>\$16,097</b>	<b>\$13,566</b>

**SECTION 3—NON-EMERGENCY FACILITIES**

**3.1 ~ Brookline Town Offices**

Personnel and Services

The Brookline Town Hall supports a number of services and personnel, including the Board of Selectmen and their Executive Assistant, Assessor, Planner, Planning Board, Building Inspector, Zoning Board, Conservation Commission, Town Clerk, Tax Collector, Treasurer, IT, Cable, Web, Health Officer and Welfare Officer. As the Town grows, it is anticipated that additional paid and volunteer staff will be needed at Town Hall. Furthermore, positions now filled by volunteers may need to be changed to paid employees.

Facility and Space Needs

It is beneficial for the Selectmen, Assessor, Planner, Planning Board, Building Inspector, Zoning Board, and Conservation Commission to be housed together given their need for public meeting space and access to shared materials, including maps and assessment records. The current space occupied by these entities is very small and has no room for expansion.

The volunteer Treasurer and Health Officer at a minimum need desks and filing space at Town Hall. The Building Inspector currently works out of a closet in the basement of Town Hall. Both the Building

Inspector and Tax Assessor have severely inadequate storage space. Cable and Web volunteers currently work out of a very small workroom on the main floor of Town Hall, which also doubles as the staff lunchroom. It would be ideal to provide a climate-controlled space in Town Hall with room for storage, operations, and a studio.

If the Police Department were to move to the Safety Complex, the Selectmen, Assessor, Planner, Planning Board, Building Inspector, Zoning Board, and Conservation Commission could take over the entire main floor of the current Town Hall. The Town Clerk, Tax Collector, and IT services could then move from the main floor to the former Police Department space. While this would provide additional room for these services, the Town Hall would still be tight and adequate public meeting space would be a challenge. If the Library were to move to a new building, some Town Hall offices could be relocated there as well.

As the Town Hall staff grows, additional space may be needed. Furthermore, some volunteer positions that are now located in the volunteers' homes may need to relocate to Town Hall.

#### Equipment

Town Hall has nine computers, ten printers, one copier, one fax machine, and one TV. There is no equipment to be used for presentations, such as a projector or screen.

#### Budget

##### *Brookline Town Hall Details for Expenditures for 2010 and Proposed for 2011*

<b>Town Hall</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>REVENUE</b>			
Town Hall	\$500	\$1,275	\$0
<b>Total Revenues</b>	<b>\$500</b>	<b>\$1,275</b>	<b>\$0</b>
<b>EXPENSES</b>			
Propane for Generator	\$200	\$0	\$100
Fuel Oil	\$5,000	\$3,761	\$4,500
Electricity	\$9,000	\$9,392	\$9,000
Janitorial	\$7,600	\$6,224	\$7,000
Maintenance & Improvements	\$15,000	\$6,896	\$6,000
Equipment	\$700	\$0	\$1,000
Elevator & Phone	\$1,000	\$880	\$1,000
Milford District Court	\$0	\$5,665	\$9,442
<b>Total Expenses</b>	<b>\$38,500</b>	<b>\$32,818</b>	<b>\$38,042</b>

### 3.2 ~ Brookline Public Library

#### Personnel

The Brookline Public Library currently has 8 staff members, including a Director, Assistant Director/Technical Services, Children's Librarian, Children's/Youth Programs staff, Publicity/Adult Programs staff, and three Clerks.

#### Activities

In addition to providing Brookline residents with access to reading materials, the Brookline Public Library offers a number of cost saving services including internet access, museum passes, and entertainment through programs, books, and movies. There were 2,438 registered patrons in 2010 and 250 downloadable audio users. In 2010, the Library provided the equivalent of \$1,062,133 in services.

#### Circulation

	2006	2007	2008	2009	2010
<b>Adult Books</b>	20,205	18,528	14,592	19,949	16,584
<b>Children's Books</b>	25,024	21,216	27,377	27,335	30,989
<b>Magazines</b>	3,058	2,914	2,592	3,096	3,176
<b>Audios</b>	2,100	2,387	2,962	3,442	4,153
<b>Music CDs</b>	n/a	n/a	n/a	485	476
<b>Interlibrary Loans (borrowed)</b>	759	826	1,281	937	827
<b>Interlibrary loans (loaned)</b>	754	783	n/a	3,288	1,099
<b>Videos</b>	4,538	4,482	5,974	7,462	7,976
<b>Internet Use</b>	371	520	874	1,892	2,156
<b>Museum Passes</b>	29	37	75	122	447

#### Programs

	2006	2007	2008	2009	2010
<b>Adult Programs</b>	205	195	59	85	73
<b>Adult Program Participants</b>	2,605	2,976	1,720	1,758	474
<b>Children's Programs</b>	See adult programs—not reported separately	See adult programs—not reported separately	133	143	113
<b>Children's Program Participants</b>	See adult participation—not reported separately	See adult participation—not reported separately	2,157	2,065	2,315
<b>Meeting Room</b>	36	65	136	160	169

<b>(hours used)</b>					
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Facility and Space Needs

The current Library facility spans two floors and features an Adult Room, Children’s Room, two bathrooms, two kitchenettes, storage areas, and a meeting room with seating capacity for 45. The Library is fully heated and air conditioned. In 2010, the Library installed new carpeting and improved drainage in the parking lot, which has 8 parking spaces (including 1 designated handicap space). In addition, an off-site storage facility was established at the Annex to help maintain the Library’s collection.

At Town Meeting 2007, voters approved an article for the Town to purchase an option on the Monius property on Main Street for \$30,000, from 2010 to 2012. The 15 acre parcel could support a new library. Since 2002, the Library staff has stated that a new or expanded facility will be required to adequately meet the needs of the Town. At 5,748 ft<sup>2</sup>, the current facility has reached capacity. Based on various professional guidelines and calculations, the 2010-2015 CIP estimates that a 11,000-16,000 ft<sup>2</sup> facility would be required to provide services for the Town’s projected 20-year population of 8,000 residents. In 2007, the Facilities Study Committee worked with an architect to design an 11,000 ft<sup>2</sup> Library to be built on the land for which the option was purchased. The Facilities Study Committee and the Library Trustees assume that the construction of a new library will only proceed when supported by significant grant, private donor, and/or other non-taxpayer funding. It is anticipated that voters will be approached for the new library in 2015.

Library Collections and Equipment

<b>Year</b>	<b>Print Items</b>	<b>Audiobooks</b>	<b>Videos/DVDs</b>	<b>Museum Passes</b>	<b>Music CDs</b>
<b>2010</b>	29,232	871	1,701	31	354
<b>2009</b>	26,994	903	1,606	16	292
<b>2008</b>	26,795	949	1,373	10	n/a
<b>2007</b>	30,957	918	1,587	11	n/a
<b>2006</b>	30,204	810	1,398	11	n/a

The Library has two Kindles available for circulation, 15 computers, 5 printers, one copy machine, one 'all-in-one' scan/fax/copy machine, one screen, one projector, one DVD player, one TV and VCR, one label-maker, and one laminator.

Budget

Appropriations for Brookline Town Library

<b>Year</b>	<b>Appropriated</b>	<b>Receipts &amp; Reimbursement</b>	<b>Total Amount Available</b>	<b>Expenditures</b>	<b>Unexpended Balance or Overdraft</b>
<b>2010</b>	\$197,282	\$4,978	\$202,260	\$197,281	\$4,979

<b>2009</b>	\$193,231	\$0	\$193,231	\$193,231	\$0
<b>2008</b>	\$193,231	\$0	\$193,231	\$193,231	\$0
<b>2007</b>	\$186,844	\$0	\$186,844	\$186,844	\$0
<b>2006</b>	\$173,725	\$0	\$173,725	\$173,725	\$0

*Brookline Library Details for Expenditures for 2010 and Proposed for 2011*

<b>Library</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>REVENUE</b>			
Library	\$0	\$4,978	\$0
<b>Total Revenues</b>	<b>\$0</b>	<b>\$4,978</b>	<b>\$0</b>
<b>EXPENSES</b>			
Communications	\$3,000	\$2,386	\$3,2000
Postage	\$300	\$274	\$350
Office Supplies	\$3,100	\$3,186	\$3,200
Binding & Book Repair	\$1	\$0	\$1
Equipment Maintenance & Repair	\$550	\$396	\$1,000
Professional Dues	\$600	\$865	\$600
Mileage	\$1,200	\$1,281	\$1,200
Media: Books, Magazines, Audio, Visual	\$25,000	\$28,896	\$25,000
Equipment	\$1,000	\$1,453	\$0
Education	\$450	\$267	\$450
Programs	\$2,800	\$4,882	\$3,200
Salaries	\$130,944	\$130,743	\$136,823
FICA/Medicare	\$10,020	\$0	\$10,212
NH Retirement	\$5,871	\$5,846	\$6,430
Advertising	\$1	\$0	\$1
Automation	\$2,500	\$2,593	\$2,500
Grants	\$1	\$0	\$1
Health Insurance	\$8,474	\$8,474	\$7,674
Criminal Background Check	\$170	\$111	\$170
Payroll Expenses	\$1,300	\$650	\$1,300
Paid to Library—returned as revenue		\$4,978	
<b>Total Expenses</b>	<b>\$197,282</b>	<b>\$197,281</b>	<b>\$203,312</b>

<b>Net Tax Appropriations</b>	<b>\$197,282</b>	<b>\$197,303</b>	<b>\$203,312</b>
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**3.3 ~ Brookline Chapel and Brusch Hall**

Personnel

There are no personnel at the Brookline Chapel and Brusch Hall.

Activities

The Brookline Chapel hosts a variety of gatherings, including weddings, memorial services, and musical event. Brusch Hall provides meeting space for organizations such as Brookline Seniors, Lions Club, 4-H, Ice Breakers, Women’s Club, Book Club, Garden Club, Legion, BP & J Band, NH Democrats, Boy Scouts, Girl Scouts, and Friends of the Library.

Facility and Space Needs

The Town purchased the Brookline Chapel (formerly the Infant Jesus of Prague Church) in 2008. Brusch Hall is attached to the Chapel and is located immediately behind it. Brookline Chapel and Brusch Hall are 2,424 ft<sup>2</sup>. The Chapel provides seating for 160 people, while Brusch Hall can accommodate 38 people on the main floor and 39 people downstairs. Since its purchase, updates have been made to both buildings through donations. The facility has several limitations, including an inability to connect the Chapel with Brusch Hall, sound issues, and inadequate parking.

Equipment

There is no equipment at the Brookline Chapel and one TV at Brusch Hall.

Budget

*Brookline Chapel Details for Expenditures for 2010 and Proposed for 2011*

<b>Brookline Chapel</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>REVENUE</b>			
Brookline Chapel	\$1,700	\$5,007	\$0
<b>Total Revenues</b>	<b>\$1,700</b>	<b>\$5,007</b>	<b>\$0</b>
<b>EXPENSES</b>			
Fuel Oil	\$2,000	\$815	\$1,200
Electricity	\$400	\$479	\$700
Maintenance & Improvements	\$3,000	\$277	\$3,000
Custodial	\$1,000	\$0	\$1
<b>Total Expenses</b>	<b>\$6,400</b>	<b>\$1,571</b>	<b>\$4,901</b>

*Brusch Hall Details for Expenditures for 2010 and Proposed for 2011*

<b>Brusch Hall</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>REVENUE</b>			
Brusch Hall	\$50	\$290	\$0
<b>Total Revenues</b>	<b>\$50</b>	<b>\$290</b>	<b>\$0</b>
<b>EXPENSES</b>			
Fuel Oil	\$750	\$153	\$250
Electricity	\$2,000	\$1,570	\$1,800
Communications	\$360	\$317	\$350
Maintenance & Improvements	\$12,200	\$7,902	\$5,000
Custodial	\$0	\$654	\$1,500
<b>Total Expenses</b>	<b>\$15,310</b>	<b>\$10,596</b>	<b>\$8,900</b>

**3.4 ~ Annex (Former Police/Fire Station)**Personnel

There are no personnel at the Annex.

Activities

In 2003 the Annex was deemed unfit for public use, in part because its small lot cannot accommodate water and septic improvements. The Annex is currently used by several departments for overflow storage, including the Library, Police Department, and Town Hall offices.

Facility and Space Needs

The Annex occupies the former Fire Station/Ambulance building. It is two stories and just over 2,000 ft<sup>2</sup>. There are limited opportunities to expand the facility due to its sewage disposal system and well, inadequate parking, and structural issues.

Budget*Annex Details for Expenditures for 2010 and Proposed for 2011*

<b>Annex</b>	<b>Appropriations 2010</b>	<b>Actual Expenditure 2010</b>	<b>Proposed 2011</b>
<b>EXPENSES</b>			
Fuel Oil	\$1,000	\$1,894	\$2,500
Electricity	\$500	\$387	\$400
Cleaning Supplies	\$1	\$0	\$1
Maintenance &	\$800	\$77	\$1,500

Improvements			
<b>Total Expenses</b>	<b>\$2,301</b>	<b>\$2,358</b>	<b>\$4,401</b>

**SECTION 4—NON-EMERGENCY SERVICES**

**4.1 ~ Department of Public Works**

As of 2011, Brookline does not have a Department of Public Works (DPW) or employees. All such work is subcontracted to outside firms. The Town does employ a Road Agent, who owns a company that provides most of the Town’s road maintenance services.

The 2007-2012 Capital Improvements Plan recommended forming a study committee to research the need for and process of creating a DPW. At Town Meeting 2006, a Public Works Study Committee was formed to determine if the amount Brookline spends on its roads is reasonable compared to similar towns. The Committee was also tasked with determining if a capital reserve fund should be established to save money for a future Public Works Department. The Committee determined that Brookline’s 2007 spending on Town roads was 85% of the median spending among 23 other similarly sized NH towns (\$628,100 in Brookline compared to \$737,438 for the median of comparison towns). However, Brookline’s spending on a per mile basis in 2007 was 11% above the median spending among the 23 other towns.

With regard to establishing a Public Works Department, the Committee investigated two scenarios. In the first, the Town would employ one Department Head who would continue to subcontract out road work. The second scenario considered a Department Head and two full-time employees, with some outsourcing of work. In both cases the Committee determined that costs to the Town would increase. The Committee ultimately recommended that the Town maintain its current arrangement to employ a Road Agent and subcontract all roadwork. Should this arrangement come to an end, the Committee recommends hiring a single Public Works Department Head to manage subcontracts rather than hiring multiple employees. The Committee also concluded that the Town does not need to establish a Public Works Capital Reserve Fund at this time, although they do recommend that the Town revisit this topic within four years.

A Department of Public Works (project H12006.002) was not included in Brookline’s 2010-2015 Capital Improvements Plan.

**4.2 ~ Solid Waste Disposal**

The Brookline Transfer Station is located on 46 acres, which allows room for expansion as needed. Brookline does not offer municipal curbside trash pickup or a pay-as-you-throw program. Recycling in Brookline is voluntary. Future expansion will depend not only on population growth, but also on state and federal regulations.

Budget

*Appropriations for Solid Waste Disposal*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$307,849	\$33,019	\$340,868	\$297,458	\$43,410
<b>2009</b>	\$320,255	\$26,525	\$346,780	\$307,062	\$39,718
<b>2008</b>	\$319,919	\$27,689	\$347,608	\$318,233	\$29,375
<b>2007</b>	\$302,867	\$24,726	\$327,593	\$310,615	\$16,978
<b>2006</b>	\$275,000	\$31,120	\$306,120	\$274,648	\$31,472

*Solid Waste Disposal Details for Expenditures for 2010 and Proposed for 2011*

Solid Waste Disposal	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
<b>REVENUE</b>			
Construction Debris	\$12,000	\$13,290	\$28,000
Coupons	\$5,500	\$7,058	\$0
Metal, fines, electronics	\$3,500	\$12,671	\$0
<b>Total Revenues</b>	<b>\$21,000</b>	<b>\$33,019</b>	<b>\$28,000</b>
<b>EXPENSES</b>			
Attendant's Salaries	\$60,500	\$61,432	\$63,000
Contracted Services	\$15,000	\$4,822	\$15,000
Construction Debris	\$20,000	\$19,353	\$20,000
Electricity	\$3,100	\$3,329	\$3,400
Communications	\$400	\$318	\$325
Souhegan Regional Landfill	\$200,975	\$200,975	\$134,356
Solid Waste Management	\$4,774	\$4,774	\$4,774
Groundwater Monitoring	\$2,600	\$2,455	\$2,500
Medical	\$500	\$0	\$0
<b>Total Expenses</b>	<b>\$307,849</b>	<b>\$297,458</b>	<b>\$243,855</b>
<b>Net Tax Appropriations</b>	<b>\$286,849</b>	<b>\$264,439</b>	<b>\$215,855</b>

**4.3 ~ Utilities**Water & Sewer

Water supply in Brookline comes from private wells. There is no municipal sewer system or wastewater treatment plant; sanitation is provided through private septic systems.

Electricity and Natural Gas

Public Service of New Hampshire (PSNH) supplies electricity to Brookline’s residential and municipal buildings. There is no natural gas in Brookline.

**4.4 ~ Communications**

Phone and Internet Service

Phone service in Brookline is provided to municipal buildings by One Communications and to the rest of the Town by Fairpoint. Cellular telephone access is also available through a number of providers. US Cellular owns cell phone towers in Brookline. High speed internet service is available to both business and residential customers.

Cable TV

Cable television access is available in Brookline. In addition, Brookline operates a Public Access Television Station—Channel 13. Currently, the following meetings are broadcast on Channel 13: Board of Selectmen, Finance Committee, Planning Board, Conservation Commission, and Zoning Board of Adjustments. The Channel 13 bulletin board broadcasts public service announcements continuously when programming is not being aired.

Brookline’s cable broadcast equipment includes three portable digital video cameras, two fixed video cameras, two VCRs, two VCPs, three DVD players, one video editing station, one bulletin board system, two video mixers, two audio mixers, twelve portable microphones, seven fixed microphones, one programmable video controller, and two broadcast modulators.

*Appropriations for Brookline Cable Access*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
2010	\$4,030	\$0	\$4,030	\$2,237	\$1,793
2009	\$13,480	\$9,307	\$22,787	\$1,452	\$21,335
2008	\$5,301	\$8,501	\$13,802	\$55	\$13,747
2007	\$17,226	\$30,456	\$47,682	\$3,925	\$43,757
2006	\$7,684	\$27,638	\$35,322	\$924	\$34,398

*Cable Access Details for Expenditures for 2010 and Proposed for 2011*

Cable Access	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
REVENUE			\$4,480
EXPENSES			
Equipment	\$1,750	\$2,237	\$2,350

Supplies	\$580	\$0	\$430
Maintenance	\$400	\$0	\$400
Web Site Maintenance	\$500	\$0	\$500
Stipends	\$800	\$0	\$800
<b>Total Expenses</b>	<b>\$4,030</b>	<b>\$2,237</b>	<b>\$4,480</b>
<b>Net Tax Appropriations</b>	<b>\$4,030</b>	<b>\$2,237</b>	<b>\$0</b>

Brookline Town Website and IT Services

The official Town of Brookline website is <http://www.brookline.nh.us/>. Brookline’s Information Technology (IT) Services include maintenance, support, upgrading, and replacement of computers, printers, and digital storage. Currently, Brookline’s IT engineer is a volunteer, which is becoming less feasible as the Town grows.

**4.5 ~ Cemeteries**

There are four cemeteries in Brookline—Lakeside, Pine Grove, North Cemetery, and Cemetery-in-the Woods. North Cemetery and Cemetery-in-the-Woods are full. Lakeside and Pine Grove both have available space. Cemetery plots are restricted to Brookline residents and their relatives.

Budget

Appropriations for Brookline Cemeteries

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$16,000	\$0	\$16,000	\$16,000	\$0
<b>2009</b>	\$16,000	\$0	\$16,000	\$16,000	\$0
<b>2008</b>	\$16,000	\$0	\$16,000	\$16,000	\$0
<b>2007</b>	\$16,000	\$0	\$16,000	\$16,000	\$0
<b>2006</b>	\$16,000	\$0	\$16,000	\$16,000	\$0

**SECTION 5—Recreation Facilities**

**5.1 ~ Brookline Ball Park**

The Brookline Ball Park is owned and maintained by the Town. The 6.5 acre site includes a baseball field, softball field, playground, soccer fields, and a temporary ice skating rink in the winter (managed at no cost to the Town). In addition, there are two utility buildings and a concessions building with a bathroom. A second Town owned ballpark is located on Mountain Road.

The concession stand at the Ball Park is in need of repair and a second toilet would be helpful. It is anticipated that additional fields for soccer and other sports will be needed in the future, as well as expanded parking. Updated playgrounds and potentially a skateboard park would also be desirable.

*Appropriations for Brookline Parks & Recreation*

Year	Appropriated	Receipts & Reimbursement	Total Amount Available	Expenditures	Unexpended Balance or Overdraft
<b>2010</b>	\$25,230	\$1,451	\$26,681	\$25,865	\$816
<b>2009</b>	\$25,002	\$1,086	\$26,088	\$25,808	\$280
<b>2008</b>	\$23,667	\$684	\$24,351	\$23,554	\$797
<b>2007</b>	\$23,767	\$720	\$24,487	\$21,742	\$2,745
<b>2006</b>	\$21,839	\$650	\$22,489	\$17,999	\$4,490

*Parks & Recreation Details for Expenditures for 2010 and Proposed for 2011*

Parks & Recreation	Appropriations 2010	Actual Expenditure 2010	Proposed 2011
<b>REVENUE</b>	<b>\$1,250</b>	<b>\$1,451</b>	<b>\$0</b>
<b>EXPENSES</b>			
Ball Park Maintenance	\$21,730	\$20,728	\$22,030
Park Improvements	\$2,000	\$1,315	\$2,000
Concession Stand	\$1,500	\$3,822	\$450
<b>Total Expenses</b>	<b>\$25,230</b>	<b>\$25,865</b>	<b>\$24,480</b>
<b>Net Tax Appropriations</b>	<b>\$23,980</b>	<b>\$24,414</b>	<b>\$24,480</b>

**5.2 ~ Lake Potanipo and Melendy Pond**

Lake Potanipo and Max Cohen Memorial Grove

Lake Potanipo is a 170 acre, state managed, fresh water body that features opportunities for boating, fishing, and swimming. Access to the Lake for boating is provided by a state-maintained boat launch. The Town owns a 1.5 acre park along the Lake known as the Max Cohen Memorial Grove. The Grove features 250 feet of lake frontage and a 0.25 acre beach. There is a portable toilet and a small concession stand. A membership fee is required to use the Grove, which does not rely on any tax dollars for its operation. Future updates and expansions at the Grove include the addition of flush toilets and potentially a bathhouse and pavilion.

Melendy Pond

Melendy Pond is a 19 acre, Town owned and managed fresh water body. Recreational opportunities include swimming, fishing, and boating. Melendy Pond features a Town owned boat launch and 30 feet of sandy beach, both of which are open to the public.

**5.3 ~ Other Recreation Facilities**

Elementary School Playgrounds, Baseball Fields, and Gymnasiums

Both the Richard Maghakian Memorial School and Captain Samuel Douglass Academy feature recreational facilities, which while maintained by the School are open to use by the public.

Oak Hill Road Ball Park

The Oak Hill Road Park is a 3.2 acre privately-owned facility located at the junction of Oak Hill Road and Bohannon Bridge Road. It features a full-sized, unlighted softball field with basic team and spectator facilities and a 10-foot tall outfield fence. It is primarily used for adult softball, but is also available to girls’ softball, Little League, and local citizens and organizations for activities such as field days and group parties. Although it is not owned by the Town, the Oak Hill Road Park accommodates demand that would otherwise need to be met by municipal facilities.

Conservation Land

Brookline has numerous Town and privately owned conservation areas and scenic views where residents can enjoy hiking, mountain biking, bird watching, and wildlife viewing. For a detailed discussion of these areas, please see the Natural Resources chapter of this Master Plan.

**SECTION 6—BROOKLINE SCHOOL DISTRICT**

**6.1 ~ Richard Maghakian Memorial School**

School Enrollment

The Richard Maghakian Memorial School houses Brookline students from Kindergarten through third grade.

School Year	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
Kindergarten	77	74	85	72	69
Grade 1	70	81	85	101	94
Grade 2	103	68	84	88	98
Grade 3	95	109	74	89	89
<b>Total</b>	<b>345</b>	<b>348</b>	<b>342</b>	<b>379</b>	<b>377</b>

**6.2 ~ Captain Samuel Douglass Academy**

School Enrollment

Captain Samuel Douglass Academy houses Brookline students from fourth through sixth grade.

School Year	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
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<b>Grade 4</b>	89	98	106	76	89
<b>Grade 5</b>	99	94	100	105	79
<b>Grade 6</b>	89	98	93	99	105
<b>Total</b>	<b>277</b>	<b>290</b>	<b>299</b>	<b>280</b>	<b>273</b>

**6.3 ~ Budget for Brookline Schools**

School Year	Student Population	% Change	Total Budget	% Change	Cost/Student
<b>2006-2007</b>	622	n/a	\$7,013,388	n/a	\$11,275.54
<b>2007-2008</b>	638	2.57%	\$7,818,713	11.48%	\$12,255.04
<b>2008-2009</b>	641	0.47%	\$8,461,712	8.22%	\$13,200.80
<b>2009-2010</b>	659	2.81%	\$8,537,585	0.90%	\$12,955.36
<b>2010-2011</b>	650	-1.37%	\$9,037,238	5.85%	\$13,903.44
<b>Change from 2006-2011</b>	<b>+28</b>	<b>+4.50%</b>	<b>+\$2,023,850</b>	<b>+28.86%</b>	<b>\$2,627.90</b>

**6.4 ~ Facilities Needs**

The Richard Maghakian Memorial School is 48,380 ft<sup>2</sup>; Captain Samuel Douglass Academy is 49,324 ft<sup>2</sup>. These two schools are currently adequate to accommodate Brookline’s students. Any previous concerns about space needs have been alleviated by moving the fourth grade to CSDA and purchasing a portable classroom. Given these changes and current population trends, the Brookline School Board does not anticipate the need for additional space in the near future.

**SECTION 7—HOLLIS BROOKLINE COOPERATIVE SCHOOL DISTRICT**

**7.1 ~ Hollis/Brookline Middle School**

School Enrollment

The Hollis/Brookline Middle School houses 7<sup>th</sup> and 8<sup>th</sup> grade students from the towns of Brookline and Hollis.

School Year	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
<b>Grade 7</b>	Brookline = 95 Hollis = 125	Brookline = 81 Hollis = 128	Brookline = 95 Hollis = 143	Brookline = 89 Hollis = 143	Brookline = 98 Hollis = 106
<b>Grade 8</b>	Brookline = 94 Hollis = 147	Brookline = 92 Hollis = 123	Brookline = 79 Hollis = 131	Brookline = 102 Hollis = 143	Brookline = 96 Hollis = 139
<b>Total</b>	<b>Brookline = 189 Hollis = 272</b>	<b>Brookline = 173 Hollis = 251</b>	<b>Brookline = 174 Hollis = 274</b>	<b>Brookline = 191 Hollis = 286</b>	<b>Brookline = 194 Hollis = 245</b>

**7.2 ~ Hollis/Brookline High School**

School Enrollment

The Hollis/Brookline High School houses students from grades 9 through 12 from the towns of Brookline and Hollis.

School Year	2006-2007	2007-2008	2008-2009	2009-2010	2010-2011
<b>Grade 9</b>	Brookline = 100 Hollis = 141	Brookline = 99 Hollis = 145	Brookline = 100 Hollis = 124	Brookline = 76 Hollis = 124	Brookline = 102 Hollis = 135
<b>Grade 10</b>	Brookline = 80 Hollis = 136	Brookline = 101 Hollis = 138	Brookline = 95 Hollis = 143	Brookline = 100 Hollis = 130	Brookline = 77 Hollis = 125
<b>Grade 11</b>	Brookline = 87 Hollis = 148	Brookline = 80 Hollis = 142	Brookline = 99 Hollis = 137	Brookline = 97 Hollis = 141	Brookline = 93 Hollis = 131
<b>Grade 12</b>	Brookline = 73 Hollis = 128	Brookline = 73 Hollis = 143	Brookline = 80 Hollis = 139	Brookline = 91 Hollis = 140	Brookline = 97 Hollis = 138
<b>Total</b>	<b>Brookline = 340 Hollis = 553</b>	<b>Brookline = 363 Hollis = 568</b>	<b>Brookline = 374 Hollis = 543</b>	<b>Brookline = 364 Hollis = 535</b>	<b>Brookline = 369 Hollis = 529</b>

**7.3 ~ Budget for Hollis Brookline Cooperative Schools**

School Year	Student Population	% Change	Total Budget	% Change	Cost/Student
<b>2006-2007</b>	1,354	n/a	\$17,206,722	n/a	\$12,708.07
<b>2007-2008</b>	1,355	0.07%	\$18,130,339	5.37%	\$13,380.32
<b>2008-2009</b>	1,365	0.74%	\$18,686,485	3.07%	\$13,689.73
<b>2009-2010</b>	1,376	0.81%	\$18,919,628	1.25%	\$13,749.73
<b>2010-2011</b>	1,337	-2.83%	\$18,858,097	-0.01%	\$14,104.78
<b>Change from 2006-2011</b>	<b>-17</b>	<b>-1.26%</b>	<b>+\$1,651,375</b>	<b>+9.60%</b>	<b>\$1,396.71</b>

**7.4 ~ Facility Needs**

In the 2010-2015 CIP, the Co-op School Board proposed an expansion of the High School to add additional classroom space. It is anticipated that the net addition of four classrooms would defer further expansion until FY 2020.

**SECTION 8—IMPLEMENTATION**

**8.1 ~ Results and Findings**

Input from 2010 Brookline Master Plan Survey

Future Town facility needs is not a significant concern among respondents of the 2010 Brookline Master Plan Survey. Only 18% of respondents identified “future Town facility needs” among the biggest concerns in Brookline.

#### Emergency Facilities and Services

*Respondents were generally satisfied with emergency management and response, but felt it will be important to improve 911 service and build/expand the Police Station.*

- When asked what action the Town should take with regard to the Police Station, 2% said acquire, 41% said build/create, 20% said improve/expand, 30% said leave as is, and 7% had no opinion.
- When asked what action the Town should take with regard to emergency management and response, 0% said acquire, 2% said build/create, 18% said improve/expand, 71% said leave as is, and 9% had no opinion.
- In the next 10 years, 33% of respondents said improved 911 service would be very important, 31% said somewhat important, 15% said not important, and 21% had no opinion.

#### Non-emergency Facilities

*Town Offices—respondents were generally satisfied with present Town Office facilities and services. There were no strong opinions about a Town Administrator position.*

- When asked what action the Town should take with regard to the Town Hall building, 1% said acquire, 0% said build/create, 32% said improve/expand, 56% said leave as is, and 12% had no opinion.
- When asked what action the Town should take with regard to the Town office hours, 0% said acquire, 0% said build/create, 32% said improve/expand, 62% said leave as is, and 6% had no opinion.
- When asked what action the Town should take with regard to a Town Administrator position, 9% said acquire, 18% said build/create, 8% said improve/expand, 34% said leave as is, and 30% had no opinion.

*Public Library—respondents were generally satisfied with the present library facility.*

- When asked what action the Town should take with regard to the Library building, 2% said acquire, 15% said build/create, 20% said improve/expand, 58% said leave as is, and 5% had no opinion.

*Public Event & Gathering Facilities—the general sentiment among respondents was to acquire/expand public event and social gathering facilities. However, when asked about specific facilities, respondents were satisfied with the Brookline Chapel and Senior Center.*

- When asked what action the Town should take with regard to public events and social gathering facilities, 2% said renovate, 11% said acquire, 40% said expand, 32% said leave as is, and 15% had no opinion.

- When asked what action the Town should take with regard to a Senior center, 0% said acquire, 7% said build/create, 21% said improve/expand, 52% said leave as is, and 20% had no opinion.
- When asked what action the Town should take with regard to the Brookline Chapel, 0% said acquire, 0% said build/create, 9% said improve/expand, 75% said leave as is, and 16% had no opinion.

#### Non-emergency Services

*Department of Public Works—respondents were generally satisfied with not having a Department of Public Works in Brookline.*

- When asked what action the Town should take with regard to the Dept. of Public Works, 2% said acquire, 16% said build/create, 12% said improve/expand, 53% said leave as is, and 17% had no opinion.

*Solid Waste—respondents were generally satisfied with the transfer station facility and hours.*

- When asked what action the Town should take with regard to the transfer station, 0% said acquire, 0% said build/create, 17% said improve/expand, 78% said leave as is, and 5% had no opinion.
- When asked what action the Town should take with regard to the transfer station hours, 0% said acquire, 1% said build/create, 26% said improve/expand, 66% said leave as is, and 7% had no opinion.

*Utilities—respondents were generally satisfied to have private wells and septic and were generally satisfied with not having natural gas. Respondents also felt alternative energy generation was important.*

- When asked what action the Town should take with regard to Town Water District, 0% said acquire, 16% said build/create, 4% said improve/expand, 51% said leave as is, and 29% had no opinion.
- When asked what action the Town should take with regard to Town Sewer District, 0% said acquire, 16% said build/create, 3% said improve/expand, 52% said leave as is, and 29% had no opinion.
- When asked what action the Town should take with regard to Town Gas District, 0% said acquire, 12% said build/create, 4% said improve/expand, 52% said leave as is, and 31% had no opinion.
- In the next 10 years, 42% of respondents said Town sponsored alternative energy generation would be very important, 28% said somewhat important, 21% said not important, and 9% had no opinion.
- In the next 10 years, 20% of respondents said burial of utility wires in Town Center would be very important, 34% said somewhat important, 34% said not important, and 12% had no opinion.

*Communications—respondents indicated a need for improved Town communications, from local cable access to the Brookline website. High speed internet and cell phone coverage was seen as important. There were mixed opinions about town solicited cell towers.*

- In the next 10 years, 30% of respondents said better broadcast of public meetings over public access cable would be very important, 34% said somewhat important, 22% said not important, and 14% had no opinion.
- In the next 10 years, 37% of respondents said cable TV would be very important, 37% said somewhat important, 20% said not important, and 5% had no opinion.
- When asked what action the Town should take with regard to the Town website, 0% said acquire, 0% said build/create, 63% said improve/expand, 28% said leave as is, and 8% had no opinion.
- In the next 10 years, 72% of respondents said high speed internet access would be very important and 15% said somewhat important.
- In the next 10 years, 30% of respondents said Wi-Fi within public facilities would be very important, 33% said somewhat important, 27% said not important, and 10% had no opinion.
- In the next 10 years, 61% of respondents said cell phone coverage would be very important and 26% said somewhat important.
- In the next 10 years, 23% of respondents said Town solicited cell phone towers would be very important, 26% said somewhat important, 31% said not important, and 20% had no opinion.

#### Recreation Facilities

Lack of community/recreational facilities is not a concern among respondents of the survey. Only 14% of respondents identified “lack of community/recreational facilities” among the biggest concerns in Brookline.

*Water-based Recreation—there were split opinions on the need to improve access for water-based recreation among respondents. According to respondents, boating and fishing should remain as is.*

- When asked what action the Town should take with regard to water access for recreational activities, 2% said acquire, 5% said build/create, 38% said improve/expand, 45% said leave as is, and 9% had no opinion.
- When asked what action the Town should take with regard to Lake Potanipo beach and launch, 1% said acquire, 0% said build/create, 47% said improve/expand, 47% said leave as is, and 5% had no opinion.
- When asked what action the Town should take with regard to Melendy Pond beach and launch, 13% said acquire, 12% said build/create, 28% said improve/expand, 29% said leave as is, and 18% had no opinion.
- When asked what action the Town should take with regard to boating, 2% said renovate, 0% said acquire, 5% said expand, 74% said leave as is, and 20% had no opinion.
- When asked what action the Town should take with regard to fishing, 0% said renovate, 0% said acquire, 7% said expand, 72% said leave as is, and 22% had no opinion.

*Conservation & Recreation—a slight majority of respondents would like to see an expansion of conservation land, scenic views, and nature/hiking trails.*

- When asked what action the Town should take with regard to conservation land & scenic view access, 9% said acquire, 4% said build/create, 49% said improve/expand, 27% said leave as is, and 10% had no opinion.
- When asked what action the Town should take with regard to nature/hiking trails, 7% said renovate, 8% said acquire, 51% said expand, 24% said leave as is, and 11% had no opinion.

*Winter Sports & Recreation—there were no strong opinions about winter sports and recreation in Brookline, with the exception of snowmobile trails, which respondents would like to remain as is.*

- When asked what action the Town should take with regard to snowmobile trails, 2% said renovate, 3% said acquire, 14% said expand, 59% said leave as is, and 22% had no opinion.

*Summer Sports & Recreation—there were no strong opinions about summer sports and recreation in Brookline, with the exception of biking and ATV trails.*

- When asked what action the Town should take with regard to biking trails, 1% said renovate, 13% said acquire, 50% said expand, 21% said leave as is, and 16% had no opinion.
- When asked what action the Town should take with regard to ATV trails, 0% said renovate, 3% said acquire, 12% said expand, 60% said leave as is, and 25% had no opinion.

#### Brookline Public Schools

- Future school facility needs is not a significant concern among respondents of the survey. Only 16% of respondents identified “future school facility needs” among the biggest concerns in Brookline.
- When asked what action the Town should take with regard to an after school program for teens, 5% said acquire, 20% said build/create, 35% said improve/expand, 23% said leave as is, and 16% had no opinion.
- In the next 10 years, 23% of respondents said Wi-Fi in schools would be very important, 35% said somewhat important, 29% said not important, and 13% had no opinion.

#### **Input from 2010 Brookline Master Plan Forum, Community Facilities Breakout Session**

Participants in the Community Facilities Breakout Session of the 2010 Brookline Master Plan Forum identified improving the Police Station as having high impact and moderate feasibility. With regard to non-emergency facilities and services, participants identified a need for improved technology and internet access at the Library (high impact and feasibility) as well as better access to high quality phone and internet service in Brookline (high impact, moderate feasibility). Town policies to ensure energy efficient buildings and green utilities were seen as having high impact and feasibility, as was the need for improved accessibility and traffic flow at the Transfer Station.

With regard to recreation facilities, participants felt that the continued policing of boats through the Lake Host program had high impact and feasibility. Sledding and winter recreation at Big Bear was also seen as having high impact and feasibility, while a youth recreation center and affordable summer community recreation programs were given high impact and moderate feasibility. The establishment of a Farmers' Market and community garden plots were thought to have moderate impact and feasibility.

## **8.2 ~ Goals and Recommendations**

The following Goals and Recommendations are derived from the report of the 2008-2009 Facilities Study Committee to the Board of Selectmen, entitled "Investigation into General Government Building Space Needs through Population Growth to 10,000" dated February 26, 2009.

### Emergency Facilities and Services

- Add bunkrooms to Safety Complex when Police addition is constructed.
- Provide security upgrades at Safety Complex when Police facility is built to open 40-person meeting room to public.
- Evaluate when and whether a ladder truck and fire substation might be needed.
- Develop a program to encourage new young citizens to participate in the Fire and EMT programs.
- Build a new Police facility at the Safety Complex.

### Non-emergency Facilities

- Evaluate the quantity of space available for public meetings.

#### Town Hall

- Physically inspect building for long-term maintenance planning.
- Redesign both the main floor and the lower floor when the Police Department moves to a new facility. Consider eliminating the main floor corridor to expand the meeting room and installing a projection screen.
- Evaluate the feasibility of making the upper floor more functional by replacing the heating system and adding air conditioning (serving that floor only).
- Evaluate the cost/benefit of adding a fireproof stage curtain and/or window drapes to reduce echoing.
- Evaluate the possibility of moving some Town Hall functions to one or more alternate locations.
- Evaluate the possible storage of IT and voting equipment at CSDA to support Town Meetings and Elections, taking into consideration that the Town and school operate from separate budgets.

#### Library

- Review the existing design and construct a new Library facility, as documented in the CIP.

### Non-emergency Services

#### Road Agent/DPW

- Explore availability and competing needs for land suitable for a DPW, possibly at the Transfer Station.

#### Transfer Station

- Coordinate anticipated space requirements with any competing interests for use of available land.

#### IT Services

- Anticipate the need for either a paid position with the space to support it or outsourcing most of Brookline's IT work.
- Integrate IT infrastructure into any new building or building renovation plans.

#### Recreation Facilities

- Add a bathroom at Ball Park concession stand.
- Evaluate parking needs around all facilities under Parks & Recreation.
- Evaluate paving Ball Park parking to expand its use (ex. basketball)
- Upgrade Mountain Road Ball Park and evaluate expanding its fields and/or adding a playground.
- Evaluate further opportunities for additional fields and playgrounds.