



Locally Coordinated Meeting Minutes

05-11-06

Attendees:

Mark Sousa
Bob Jeniski
Lori Lorman
Kristi Gillette

Jenn Reale
Camille Pattison
Bernie Yacobucci

Ms. Pattison began the meeting by briefly describing that the development of the Locally Coordinated Plan by new Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU) legislation. Mr. Yacobucci distributed the March 15, 2006 Federal Register notice which is the part of the SAFETEA-LU legislation for transit requirements.

Mr. Yacobucci distributed a summary of the Federal Register notice and explained the provisions of it as:

- For the New Freedom and Elderly Individuals and Individuals with Disabilities programs, SAFETEA-LU requires that projects selected be derived from a coordinated plan beginning in FY 2007.
- For JARC programs, however, there is no delay in the requirement that projects be derived from a coordinated plan, since a similar requirement was in place for JARC under TEA-21.
- Beginning in FY 2007, the requirement for a coordinated plan will apply fully to all three programs, requiring that projects selected for funding under the Elderly Individuals and Individuals with Disabilities, JARC, and New Freedom programs be “derived from a locally developed, coordinated public transit-human services transportation plan” and that the plan be “developed through a process that includes representatives of public, private, and nonprofit transportation and human services providers and participation by the public.”

He went on to explain that the key elements of the plan are:

- An assessment of transportation needs for individuals with disabilities, older adults, and persons with limited incomes.
- An inventory of available services that identifies areas of redundant service and gaps in service.
- Identification of coordination actions to eliminate or reduce duplication in services and strategies for more efficient utilization of resources.
- Prioritization of implementation strategies.

Discussion ensued among the group about some of the transit services the local hospitals provided and member organizations which should be contacted.

Ms. Pattison then distributed the State’s Draft Technical Memorandum regarding its institutional and geographic framework recommended for the coordination of “community transportation.”

She explained that the state has developed a statewide plan for coordinating human service agency transportation and publicly-sponsored transit services. Ms. Pattison said the statewide plan would set up a State Coordinating Council (SCC) which would oversee 9 Regional Coordinating Councils (RCC). Each RCC would then oversee a Regional Transit Coordinator (RTC). The proposed RTC for our region would be the City of Nashua.

She handed out the Locally Coordinated Public Transit Plan Summary which will be used as a framework for developing the Coordinated Transit Plan and discussed the seven specific tasks of the plan as:

- Identify stakeholders
- Create town profiles
- Identify community concerns
- Provide a detailed profile of existing services and users
- Develop a four year regional transit plan
- Plan documentation
- Final document

A *Framework for Action* guide was then handed out. It was explained that the *Framework for Action* guide would be used to help develop the plan. The group reviewed the assessment tools contained in the guide and discussed what elements were contained in the Locally Coordinated Public Transit Plan Summary. The group also identified some services which could be included in the Locally Coordinated Public Transit Plan.

Meeting adjourned at 2:20.