



**APPROVED MINUTES
NASHUA REGIONAL PLANNING COMMISSION
Executive Committee
October 21, 2009**

Present: Janet Langdell
Tom Collins
Mike Fimbel, Chairman
Kathy Hersh
Peter Baker
Joe Torre
Howard Dilworth

Staff: Kerrie Diers, Executive Director
Tim Roache, Assistant Director

I. Call to Order:

The meeting was called to order by Fimbel at 6:00 pm.

II. Minutes:

Approval of August 19, 2009 meeting minutes: August Minutes were corrected to reflect Mike Fimbel as Chairman not the Acting Chairman. The section of the minute's discussing the Regional Coordinating Council (top of page 2) was corrected to read "Hersh made a motion to recommend to the full Commission that the RCC become a standing subcommittee of NRPC. Torre moved to approve the minutes as amended, seconded by Collins. The minutes were approved. Baker and Langdell abstained.

III. Finance Report:

Diers reviewed the August and September finance report. Director Diers explained that the organization is on track to date. Discussion regarding the use of leave by personnel. This report reflects a typical pattern with a greater use of leave during the summer months. Dilworth suggested that we may consider budgeting more leave in the first quarter. Director Diers discussed the balance sheet and reminded the Executive Committee that we removed the pass through line item for the Rail project. Dilworth asked if this item could be shown in a separate report. Additional discussion on who oversees the consultant receiving the rail funds. Director Diers and Hersh explained that NHDOT is responsible for the consultants work. Hersh moved to accept the finance report, Torre and Langdell second. Motion passed unanimously.

IV. NRPC Subcommittee structure review:

Diers described the various subcommittees, their role and the membership of those committees currently active under NRPC. Several members of the Executive Committee offered suggestions to correct or clarify the lists. Baker indicated that he did not realize he was appointed to the Brownfields Committee. Dilworth suggested that a title or position field be added to each of the lists. Langdell asked that the RCC subcommittee list include members of the SVTC. The Executive Committee suggested that this information be shared as a means to exemplify NRPC's involvement across a wide range of disciplines. Hersh asked if this was intended to address MPO organization questions. Roache replied that it is not intended to address that issue. Dilworth asked that MPO/TTAC; its role, boundaries and history, be explained to the Commission. Roache and Diers indicated that it will be addressed in an upcoming meeting.

V. NHARPC Legislative Priorities:

Diers distributed a memo from the NHARPC identifying legislative priorities agreed upon by that organization. Discussion included a possible response by NRPC and the difference

between promoting and supporting legislation. Hersh suggested that each of the categories listed in the memo should include language to promote and support passenger rail. Hersh added that there should be language recommending a comprehensive drinking water plan. Dilworth added that it is beyond drinking water as water is a resource used for more than just drinking. Dilworth added that priorities shown in the memo are nebulous. The Executive Committee agreed that there needs to be better communication with NHARPC. Director Diers stated that we will get feed back from NHARPC. Discussion was paused to hold a public hearing at 7 PM and resumed upon completion of the hearing and discussion at 7:15 PM. Director Diers recapped the discussion and recommendations of the Executive Committee. The recommendations were that each of the categories listed in the memo should include language to promote and support passenger rail; and there should be language recommending a comprehensive drinking water plan. Hersh added the Concept of "Complete Streets" also be considered as suggested by James Vayo resident of Nashua. Dilworth and Baker suggested that this be a regular agenda item. Baker asked about which topics that NHARPC wanted feedback. Diers will provide information on both issues.

VI. TIP Amendment 3 Public Hearing:

Fimbel opened the Public Hearing at 7:00PM. Roache described the projects in TIP amendment 3. Roache explained that the proposed amendments to the statewide projects are primarily administrative in nature and are necessary to ensure that the TIP reflects the anticipated project schedule and maintains fiscal constraint requirements. Statewide projects/programs cover a number of smaller projects that are generally not listed as individual projects in the TIP. The majority of the changes to the statewide projects in this Amendment remove ARRA funds from projects that did not ultimately receive them. NRPC, in consultation with NH DOT, NH DES, US EPA, FHWA, FTA and the other NH MPOs, has confirmed that the proposed changes made by STIP Amendment #3 do not trigger a new conformity determination, therefore the previous Air Quality Conformity Analysis, approved March 18th, 2009, and continues to be valid.

NRPC placed a legal notice in the Nashua Telegraph and is accepting public comments through Wednesday, October 21st, 2009. No comments were received. The TTAC recommended that the Executive Committee approve the amendment.

Fimbel opened the hearing for public comment. Seeing none he closed the hearing at 7:10.

The Executive Committee discussed the proposed amendment. Nick Alexander of NHDOT provided clarification on several questions related to the amendment.

Torre made a motion to approve TIP amendment 3. Hersh seconded the motion. Motion carried.

VII. Other Business

Diers discussed the findings from the preliminary results of the audit.

Diers informed the Executive Committee the Joanne Morin Director of OEP will speak at the December Commission Meeting.

Diers informed the Executive Committee that NRPC has been asked to be the fiscal agent for SVTC. This will be on the agenda for the November Meeting.

Dilworth provided feed back on the 50th Anniversary Celebration

VIII. Adjourn

Hersh motioned to adjourn and Baker seconded at 7:35 pm. Motion passed.