



**MINUTES**  
**NASHUA REGIONAL PLANNING COMMISSION**  
**Executive Committee**  
**June 20, 2007**

**Present:** Kathy Hersh, Chair  
Nelson Disco, Treasurer  
Howard Dilworth  
Mike Fimbel  
Noreen O'Connell, Vice Chair  
Ray Peeples  
Marilyn Peterman  
Joe Torre

**Staff:** Stephen Williams, Executive Director  
Kerrie Diers, Assistant Director

**I. Call to Order:**

The meeting was called to order by Chair Hersh at 6:00 pm.

**II. Approval of the Minutes of May 16, 2007:**

Two corrections were noted: There was a motion to enter into non-public session for item IX. Executive Director's Annual Review.

Motion to approve the minutes as amended was made by Disco and seconded by Peterman. Motion passed. Peeples and Peterman abstained.

**III. Finance Report and Balance Sheet for May 2007:**

Williams presented the May financial reports. NRPC was -\$6,853 for the month but is +\$18,697 for the year to date. It is looking positive around \$20,000 for the end of the year balance. The balance sheet represents the status quo for this time of year.

**IV. FY08 Budget:**

Williams provided a brief overview of the FY 08 Budget report. This budget assumes no decreases in staffing, which includes the 2 vacant positions shown on the organizational chart on page i. The dues rate, approved last year, is \$150,000, and represents 8.2% of revenue, which is the lowest in the state. Page 2 of the Budget report shows the budget broken down by program areas. Disco asked whether NRPC provides support to the Souhegan River LAC. Diers explained that due to a change in NH DES policy, NRPC's support role is now to apply for grants to help the LAC to implement their river management plan. The Executive Committee expressed interest in reviewing the data from the GIS map shown on the front cover of the report of the statistical traffic analysis.

Peterman moved to recommend approval of the FY08 Budget to the full Commission. Disco seconded the motion. The motion passed with one vote in opposition.

**V. Recommendation to Commission for FY09 Dues:**

The dues rate this year is \$150,000. The proposed dues rate for FY09 is \$155,000, which is a 3.2% increase. This is approximately the increase in the rate of inflation. If the Town of Mason joins NRPC at the beginning of FY09, there will be a very slight decrease in the dues amounts for each of the communities.



Fimbel moved to recommend the FY09 dues rate to the full Commission. Torre seconded the motion. The motion passed with one vote in opposition.

**VI. Nominating Committee Report:**

Disco reported that the Nominating Committee recommends that Karen Elmer be appointed to the Executive Committee to fill the vacancy left by Peterman, as well as the following slate of officers:

Kathy Hersh, Chair

Noreen O'Connell, Vice Chair

Mike Fimbel, Treasurer

Peterman expressed disappointment that Amherst will no longer be represented on the Executive Committee. Hersh thanked Peterman for her years of service on the Executive Committee and expressed the sentiment of the entire Committee that Peterman will be missed.

**VII. Other Business:**

- o A letter regarding HB 582 was sent as requested by the Executive Committee in May.
- o NRPC has ordered the new photocopier. We are entering a 4 year lease with an option to buy. The new unit will be in place by the end of June.
- o Dilworth recommended that new planners attend the Selectmen's Institute or newly elected officials workshops that LGC sponsors to become familiar with all aspects of town government.

**VIII. Next Meeting:**

August 15, 2007

**IX. Adjourn:**

Meeting was adjourned at 7:00 pm.