



**MINUTES**  
**NASHUA REGIONAL PLANNING COMMISSION**  
**March 20, 2002**

<b>Members Present:</b>	Frank Bolmarcich, Vice-Chairman, Nashua	Andy Prolman, Litchfield
	Diane Nilsson, Treasurer, Wilton	Bill Parker, Milford
	John Eresian, Hollis	Brian McCarthy, Nashua
	Leonard Smith, Hudson	Kathy Hersh, Nashua
	Howard Dilworth, Jr., Hudson	Steve Farkas, Nashua
	Pat Jewett, Litchfield	
<b>Staff Present:</b>	Andrew Singelakis	Shirley Vance
	Betsy Hahn	John Vogl
	Steve Heuchert	Steve Wagner
	Koren Melfi	Matt Waitkins
	Angie Rapp	Steve Williams

In the absence of the Chairman, Frank Bolmarcich called the meeting to order at 7:10 PM.

**Privilege of the Floor**

There were no members of the public in attendance who wished to speak.

**Introduction of New Members**

Bill Parker from Milford and Steve Farkas from the City of Nashua were introduced and welcomed to the Commission.

**Approval of Minutes - December 19, 2001**

It was noted that Doris Ducharme was omitted from the list of those present at the December 19<sup>th</sup> meeting. It was moved by Andy Prolman, seconded by Kathy Hersh:

THAT the minutes of the meeting held on December 19, 2001  
be approved.

The motion carried unanimously.

**Chairman's Report**

Frank reported that the Executive Committee had appointed a Nominating Committee to prepare a slate of officers for the upcoming fiscal year. The Executive Committee has also recommended the appointments of Bill Parker from Milford and Howard Dilworth, Jr. from Hudson to the Executive Committee. It was then moved by John Eresian, seconded by Kathy Hersh:

THAT the Commission approve the nominations of Bill Parker  
and Howard Dilworth, Jr. to the Executive Committee.

The motion carried unanimously.

The Commission also needs to appoint a liaison to the NH Association of Regional Planning Commissions. The group consists of Executive Directors and board members and meets 3-4 times a year usually during the day. They take positions on issues and offer testimony if necessary. If anyone is interested, please contact the Nominating Committee.

**Presentation by Ron O'Blenis, Parsons-Brinckerhoff**

Frank introduced Ron O'Blenis from Parsons-Brinckerhoff who is the State's consultant for the Nashua Commuter Rail project. They are working on the preliminary engineering for the Nashua project and also on the Boston-Montreal High-Speed Commuter Rail study. He gave a Power Point presentation which described the process. He pointed out the location of a train station on the Hampshire Chemical site. There was some concern about the traffic volumes at the Spit Brook Road intersection and discussion of coordinating boat access at this location. Service is anticipated to begin some time in 2005. He also gave a brief presentation on the Boston-Montreal High Speed Commuter Rail Study. Frank thanked Ron for his informative presentation.

**Personnel Policy Amendments**

The Executive Committee has proposed a series of Personnel Policy amendments that need to be confirmed by the Commission. These include eliminating the cost of living adjustment and the annual merit bonus system to a merit pay increase system; pro-rating health and dental insurance contributions for employees who work less than 40 hours per week; replacing language relating to off-site work; adding the Assistant Director position to the policies; allowing employees to be able to contribute the maximum amount allowed by law to the retirement program; and collapsing evaluation scores of "below expectations" and "unsatisfactory" into one category called "below expectations" throughout the document. It was then moved by John Eresian, seconded by Diane Nilsson:

THAT the Commission approve the amendments to the  
the Personnel Policy as proposed by the Executive Committee.

The motion carried unanimously.

**Project Updates**

Steve Williams and Steve Heuchert reviewed the transportation and land use reports. Andrew reported on the formation of a Pennichuck Watershed Council for the communities of Nashua, Amherst, Hollis, Milford and Merrimack. An organizational meeting will be held at the end of April.

**Commissioners' Roundtable**

A Commissioner's Roundtable was held.

It was then moved by Kathy Hersh, seconded by Pat Jewett:

THAT the meeting be adjourned at 8:55 P.M.

The motion carried unanimously.

Respectfully submitted,

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Andrew Singelakis, Official Recorder